

TOWN OF DURHAM - ETHICS COMMISSION

DURHAM TOWN HALL, 30 TOWNHOUSE ROAD, DURHAM, CT 06422

REQUEST FOR ADVISORY OPINION – PAGE 1 OF 2

Any persons subject to the Durham Code of Ethics may request an advisory opinion of the Commission with respect to the applicability of the Code. This form must be used to submit your request.

The request must clearly and concisely describe the substance and nature of the request, identify the section(s) of the Code concerning which the request is made and identify the particular aspects thereof to which the request is directed.

Provide a statement of facts and any arguments that support a position taken in the request.

The Ethics Commission shall render an Advisory Opinion to the requestor based upon the factual representations made in the request. The Advisory Opinion shall be binding on the Commission to the extent that the factual representations made by the requestor are accurate.

In the event the information presented in the request is insufficient to allow the Commission to formulate a meaningful advisory opinion, the request will be returned to the requestor without an opinion.

Advisory Opinions will be filed with the Town Clerks office with appropriate redactions made in order to protect the privacy rights of the requestor.

Print or type the following information:

Your Name:

.....

Your Address:

.....

Telephone Number(s):

.....

Email Address:

.....

State the reason(s) you believe the Durham Code of Ethics applies to you:

.....

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REQUEST FOR ADVISORY OPINION – PAGE 2 OF 2

Use this space to provide the information pertaining to the request (attach additional pages if needed):

Send by Certified Mail or hand-deliver this request to the:
CHAIRMAN, DURHAM ETHICS COMMISSION
DURHAM TOWN HALL, 30 TOWNHOUSE ROAD, DURHAM, CT 06422

Durham Ethics Commission use only:

Date Received Town Hall _____

Date received, Chairman DEC _____

Date of DEC initial review _____