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Office of the Town Clerk

WATER COMMISSION MEETING MINUTES

Thursday, March 18, 2010
Durham Town Hall, 3rd Floor Meeting Room

Call to order: by John Hogarth at 7:07 pm

Present: Patricia Crowley, Marilyn Keurajian and Bill Milardo

Absent: First Selectman Laura Francis, Selectman Jim McLaughlin and Dr. Brad Wilkinson

APPROVAL OF AGENDA

Motion to approve the agenda by P.Crowley, 2nd by B. Milardo. All ayes: motion carried.

APPROVAL OF MEETING MINUTES

Motion to approve the minutes of the meeting held on October 15, 2009 by P. Crowley, 2nd by B. Milardo. All ayes: motion carried.

APPROVAL OF 2010 MEETING SCHEDULE

Motion to approve the 2010 schedule whereby meetings are held at 7:00 pm in the 3rd floor meeting room of the Town Hall on the third Thursday of the month by P. Crowley, 2nd by M. Keurajian. All ayes: motion carried.

GWUDI UPDATE

Submittal of the GWUDI study's interim report is expected.

WATER COMPANY FINANCIALS

P. Crowley provided members with an update on the Water Company's financial condition and indicated that it's in good shape. Total expenditures are about 38% of the budgeted amount through 1/12/2010. Revenue is close to the target.

Discussion regarding Ackerman account final balance. Recommend rebilling to home address.

Discussion regarding billing/payment for expenses incurred at the new service installation at 5 Cherry Lane. P. Crowley will check with Stormy at CT Water, then with MJ Malavasi, Durham's Finance Director regarding the status of payment.

Discussion regarding 2/25/2010 memorandum that addresses repayment of the loan to the Town. Motion to make a payment to the Town by B. Milardo, 2nd by M Keurajian. Further discussion led to tabling of this item until the next meeting.

BILL APPROVALS

Motion by to approve payments to CT Water Company services described in invoices #4248490, #4248483, and #4306521 and to approve payment to Gas Works for propane as described in invoice # 07416 by M. Keurajian, 2nd by P. Crowley. All ayes: motion carried.

CONSUMER CONFIDENCE REPORTS

B. Milardo will prepare CCRs for the water systems and distribute them by the due date.

OLD BUSINESS / NEW BUSINESS

The LCD display/screen of the control panel within the pump house at Lexington Place is inoperable. Motion was made to authorize B. Milardo to coordinate the repair with CT Water Company by P. Crowley, 2nd by M. Keurajian. All ayes, motion carried.

A water meter was installed in the utility room of the Durham Firehouse. Reading of the meter involves gaining access to the Firehouse via keypad entry, obtaining the key to the utility room, going back outside, accessing the utility room from the exterior, reading the meter and returning the key to its place. A remote reader is proposed for the facility. It appears that the wiring can be snaked through an existing conduit or hole to the outside of the brick veneer. Cost for the installation will be minimal; the necessary length of wire was provided by CT Water Company staff during a recent inspection of the meter. Motion was made to authorize CT Water Company to install the remote reader by B. Milardo, 2nd by M. Keurajian. All ayes: motion carried.

Discussion by M. Keurajian concerning utilization of usable space on the water bills for reminders and water use tips. Suggestions included a freeze warning in the Fall (drain garden hoses and turn off exterior spigots), an alert in the Spring (check spigots and garden hoses for leaks) and a request in the Summer (practice water conservation).

Discussion by P. Crowley regarding the maintenance of the Lexington Place pump house's exterior. Brush needs clearing, gutters need repair and the siding and exterior trim need scraping, filling of holes and painting/staining. Members discussed responsible parties and the possibility of utilizing student volunteers.

Meeting adjourned at 8:00 pm.