

**RECV'D: Office of the Town Clerk
July 17, 2009 at 11:32am**

**Public Safety Facility Renovations Planning Committee – Revised Minutes
7:00 P.M. Thursday, July 16, 2009
Durham Fire House**

Voting Members – In Attendance:

Ed Mik Jr, David Heer, B.J. Joyce, Tom Wilt, Sue Wimler, Christopher Flanagan, Duncan Milne, Frank Behrens

Voting Members – Absent:

Peter Lowe

Public - In Attendance:

None

Ex-Officio Members – In Attendance:

Francis Willett

Ex-Officio Members - Absent:

Harry Hall, Scott Wright

1. Call to Order – 7:06pm

2. Approval of the Agenda

Motion to approve: Frank Behrens
Agenda approved on a voice vote.

Second: Peter Lowe

3. Approval of Minutes 07/02/2009:

Motion to approve: Ed Mik
Agenda approved on a voice vote with minor corrections

Second: Frank Behrens

4. Old Business

- Original Signature Pages: from BL Companies, Silver Petrecelli, Shonehardt
- Original Scope Sheets responses from BL Companies and Silver Petrecelli
- Confirmation of Services from all firms
Group reviewed spreadsheet that confirmed or justified the responses received.
Group reviewed the results of the information provided by the scope of services responses. Group discussion on the response results and how it changes the vendor evaluations. Will update the scoring sheet to include the numbers from the 6/19/2009 opening and then the 7/16/2009 scope of services revisions/adjustments.
- We only have one company that scored 84.7% with everyone else scoring in the 50's,60's and 70's. The firm that scored the highest was the best value (combination highest score for the lowest price). Committee agreed that Silver Petrucelli and Associates is the firm to be recommended to BOS for this project.

Motion to make recommendation to the Board of Selectman: Silver Petrucelli and Associates as the Architect for this project:

Motion to approve: David Heer

Second: Christopher Flanagan

Motion unanimously approved by committee on voice vote.

5. New Business

6. Adjourn at 08:25pm

Respectfully Submitted,

A handwritten signature in green ink, appearing to read 'Francis S. Willett', with a long horizontal flourish extending to the right.

Francis S. Willett – Secretary

Public Safety Facility Renovations Planning Committee