

RECV'D: Office of the Town Clerk
March 24, 2009 at 8:57am

Public Safety Facility Renovations Planning Committee
6:30 P.M. Thursday, March 12, 2009
Durham Fire House
SPECIAL MEETING MINUTES

In Attendance

Ed Mik Jr, Francis Willett, B.J. Joyce, Andy Meiman, David Heer, Duncan Milne, Frank Behrens, Harry Hall, Tom Wilt, Peter Lowe

Absent - Scott Wright, Sue Wimler,

Public Attendance - None

1. **Call to order**
Chairman Heer called meeting to order
Welcome new appointed member Tom Wilt and Christopher Flanagan
2. **Approval of the Agenda**
Agenda Approved - Ed Mik, Jr, B.J Joyce
3. **Approval of the Minutes from 03/05/2009**
Agenda Approved - Ed Mik, Jr, B.J Joyce - One Abstention Tom Wilt
4. **General Discussion**
Review of the RFQ responses was discussed by the group.
New Members will be given packets to do their comments.

Motion is to vote and select the short list of RFP recipients that responded to the RFQ packets. 1st: David 2nd: Ed Mik

Discussion on Motion: Group discussed the new members given a opportunity to catch up review of RFQ's. Group will meet again next week to make formal vote when Tom and Chris can have time to review packets.

Chairman Meiman and others voiced concern about losing momentum and delaying the process. Discussion/Group agreed to table till next meeting. Motion withdrawn.

Group agreed that letters to the companies who have not been selected in short list will be mailed out at a later date.

Chairman Heer reviewed draft of RFP document. Needs another week with Andy and Ed to finalize the document before bringing back to the committee.

5. New Business

David Gave update on RFQ . Discussion around overall construction costs and what estimated number should be put into the RFP.

BJ spoke about bringing on Wagner Associates to review available firehouse and EOC grants applications from Federal Grant Programs.

6. Motion to Adjourn

Respectfully Submitted,



Francis S. Willett – Secretary
Public Safety Facility Renovations Planning Committee