

**Public Safety Facility Renovations Planning Committee**  
**7:00 P.M. Thursday, March 19, 2009**  
**Durham Fire House**

**Minutes**

**In Attendance**

Ed Mik Jr, Andy Meiman, Duncan Milne, Sue Wimler, Frank Behrens, Harry Hall, Scott Wright, B.J. Joyce, Chris Flanagan, Tom Wilt

**Absent** - David Heer, Francis Willett, Pete Lowe

**Public Attendance** - None

1. **Call to order** – 7:15 p.m.

2. **Approval of the Agenda**

Motion to approve: Ed Mik, Jr Second: Frank Behrens  
Agenda approved on a voice vote.

3. **Approval of the Minutes from 02/26/2008**

Motion to approve: Frank Behrens Second: Ed Mik, Jr.  
Minutes approved on a voice vote. Chris Flanagan abstained.

4. **General Discussion**

**Revised RFQ Scoring**

Input from the two newest Committee members was used to recalculate the scoring of RFQ packages. There was no change in the firms identified at the March 12 meeting that would receive an RFP.

**MOTION:** That the Committee send notices about advancement to the next stage in the selection process to the seven firms identified by the scoring criteria. Proposed by Andy Meiman, seconded by Frank Behrens.

Motion carried on a voice vote, no abstentions.

**RFP**

The final revisions on the RFP document should be completed by the beginning of next week. The document will then be circulated amongst the Committee members for comment. The Committee favors a vote on the finalized document before submission to the Town attorney for review.

**General Contractor vs. Construction Management**

There was general discussion about the perceived advantages and disadvantages of utilizing construction management versus a general contractor for construction/renovation. This

decision was regarded as a critical point and may influence the approach by individual firms. Tom Wilt suggested that firms could indicate their preference during their presentations. Frank Behrens was in agreement.

**Status of 37, 41 and 51 Main Street Parcels**

There was some discussion about the consolidation of the parcels into a single property. Duncan Milne and Chris Flanagan spoke in favor of moving ahead with this. Frank Behrens agrees, reminding the group that this was a decision made by the previous study group. Andy Meiman said he and Dave Heer would speak with the First Selectwoman about consolidation.

**5. New Business**

None

**6. Motion to Adjourn**

Motion to adjourn: Second: Frank Behrens.

Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Andrew Meiman

PSFRPC Co-Chair, acting recording secretary.