

Public Safety Facility Renovations Planning Committee Agenda
7:00 P.M. Thursday, February 12, 2009
Durham Fire House

Minutes

In Attendance

Ed Mik Jr, Francis Willett, Scott Wright , B.J. Joyce, Andy Meiman, David Heer, Peter Lowe , Duncan Milne

Absent - Harry Hall, Sue Wimler, Jay McKernan, Frank Behrens, Rick Parmelee

Public Attendance - None

1. Call to order

Andrew and David called the meeting to order at 07:05pm

2. Approval of the Agenda

3. Ed & Duncan

4. Approval of the Minutes from 01/29/2008

5. General Discussion

Andrew gave update. No packets have been delivered to the town hall.

Emails from Diane McCain - Historic Commission – Grant Update – Duncan brought group up to speed. Grant will offer up to \$25,000 matching funds. Grant had been broader in scope. More than investigation and historic planning/bid drawings, etc. David asked for a copy of the grant, David/Duncan to request a copy from Diane.

Francis reported that Town Clerks have been getting Architects asking for Land Records and Location of the proposed building site.

6. New Business

David presented the first draft of the RFP/Information Package.

No New People have come forward for open positions.

Long Discussion about RFP Draft and the Phase #1/#2 Sections and Meetings and Potential Selection Criteria/Scoring Procedures.

David to make edits and resend the draft out to committee.

Dave/Andrew will keep checking TH/Email to see what responses we receive in the next few weeks.

Next Meeting – 02/26/2009

7. **Motion to Adjourn**

Dave motion to adjourn at 09:00 pm

Respectfully Submitted,

A handwritten signature in green ink, appearing to read 'Francis S. Willett', is written over a faint, light-colored circular stamp or watermark.

Francis S. Willett – Secretary
Public Safety Facility Renovations Planning Committee