

Meeting Minutes
Public Safety Facility Renovations Planning Committee
7:00 p.m Thursday, January 29, 2009
Fire House

In Attendance

Ed Mik Jr, Harry Hall, Sue Wimler, B.J. Joyce, Frank Behrens, Andy Meiman, Duncan Milne, David Heer, Francis Willet (8:00)

Absent

Richard Parmalee, John Brownell, Peter Lowe, Scott Wright, Jay McKernan

Call to order: 7:10 p.m.

Approval of agenda:

Motion to approve of agenda - BJ Joyce

Second - Duncan Milne

General Discussion

The committee reviewed the RFQ as amended by the town to be posted on the town web site. The committee felt that some of the wording of the document was confusing and should be changed. **A MOTION was made to not send out the RFQ as submitted from the town by Frank Behrens and seconded by Duncan Milne.**

The committee amended the document for the town lawyer to approve. The date for the RFQ submissions is to stay the same and the committee members can pick up the submissions at the Town Hall on Friday, February 20. If members are not able to make it on Friday then the packets will be available at the Fire House on Sunday, February 22 at around 7:00 a.m.

It was discussed that a scoring system should be put together for the RFP process and for the committee to think about what criteria the architects should be judged in.

The grant application for structural analysis of historic buildings is in process.

A suggestion to draft a public relations letter will be discussed in future meetings.

Motion to adjourn 8:30

David Heer

Ed Mik - second