

Recv'd: Office of the Town Clerk  
February 9, 2010 at 10:00am

**Public Safety Facility Renovations Planning Committee - Minutes**  
**7:00 P.M. Thursday, February 4, 2010**  
**Durham Fire House**

**Voting Members – In Attendance:**

Frank Behrens, David Heer, B.J. Joyce, Peter Lowe, Andy Meiman, Ed Mik, Jr., Duncan Milne, Sue Wimler

**Voting Members – Absent:** Christopher Flanagan, Tom Wilt.

**Public - In Attendance:** None

**Ex-Officio Members – In Attendance:** Scott Wright.

**Ex-Officio Members - Absent:** Harry Hall, Francis Willett.

**Call to Order – 7:25pm**

**1. Approval of the Agenda**

Motion to approve: Ed Mik, Jr. Second: Frank Behrens  
Agenda approved on a voice vote.

**2. Approval of Minutes**

Minutes of the Jan 7 meeting were reviewed. No changes were suggested. Motion to approve: Ed Mik, Jr. Second: Frank Behrens Motion carried on a voice vote.

Some members had not yet been able to review the Jan. 21 minutes prior to tonight's meeting. It was suggested that changes to the January 21 minutes could be submitted to the secretary via e-mail. Formal review and approval will be finalized at the next scheduled meeting. It was suggested that the secretary could send the membership an e-mail notice when the minutes get posted.

**3. New Business**

02.04.10.a The first invoice to Silver-Petrucci was paid last week. The invoice was received prior to the last meeting, but an oversight resulted in no discussion on the matter. The Committee previously decided that all invoices should be discussed prior to payment (see 10.29.09.f). The schedule of values should be the Committee's guide to follow how fees are being assessed. Overall, only about 15% of the total amount allocated was spent.

02.04.10.b Silver-Petrucci's background work continues. This week, one of the firm's representatives contacted Town Hall about title searches on the properties and other documentation.

02.04.10.c Considerable time was spent in discussing the site visit to the Woodbridge firehouse and observations of Committee members. This structure was designed by Silver-Petrucci. Some photographs taken by Committee members should soon be uploaded to the Committee's FTP site.

02.04.10.d Discussion about moving forward to improve the program should involve some decisions about which elements can be combined, rather than duplicated. Scott Wright felt those decisions could be better made after seeing ideas implemented in other facilities. David Heer felt these

discussions should move forward, since some elements of the program are not likely to be eliminated. It will be up to the representative service chiefs, fire marshal and Emergency Management director to decide what has to be combined and what needs to remain for individual services.

- 02.04.10.e Committee member Bill Joyce brought some plans used on a facility in South Windsor for the Committee's inspection. Mr. Joyce worked on the facility during its construction.
- 02.04.10.f A question was raised about whether or not the FTP site could be configured to have an automated message sent to Committee members when new postings are made. That question will be investigated and reported back to the Committee.
- 02.04.10.g Andy Meiman raised a point of discussion about the findings of Donald Smith, Jr., the consulting engineer who reported his findings to the Committee on Jan. 21<sup>st</sup>. The issue is Mr. Smith's proposed septic system and the recommendation for construction of a curtain drain (see plan labeled "Septic System Constraints"). While it is now too late to get this going for the current wet season, it was generally agreed that some preliminary discussions should take place between Mr. Smith and the town engineer to enable proper planning for construction of a curtain drain. Brian Curtis (town engineer) should be invited to review the consulting engineer's plans and give an opinion to the Committee about Mr. Smith's recommendations.
- 02.04.10.h Further discussion of the septic system continued. Frank Behrens said the Fire Company was told by the Durham Fair Association that they would have use of the current septic system in perpetuity. The system proposed by Mr. Smith is not the only septic option. For this reason, it was generally agreed that the legality of an expanded public safety facility using the current septic system (currently being used by the Fire Company) should be determined before moving ahead with any construction. Ed Mik, Jr. asked if the consulting engineer would tell the Committee whether the septic system at 37 Main was assessed and whether or not it could be expanded if the building now on the site was removed. That question will be forwarded.
- 02.04.10.i Pete Lowe reported on progress with contacting representatives at other fire and EMS agencies for potential site visits by the Committee. Three responses have been received thus far, and all said the Committee was welcome to visit.

#### 4. Old Business

- 01.07.10.a Correspondence – Soil Testing and borings from Donald Smith Engineering Firm  
Chairman Meiman read the letter to describe his original findings.
- 01.07.10.b Correspondence – Review of weather three parcels should be combined or kept separate.  
Recommendation that there is nothing restricting the town from combining the parcels. That parcel consolidation can be done, but the committee needs to be sure that is what is required to go forward. Because going back is going to be much difficult.
- 01.07.10.c Correspondence – Meeting Minutes from Chiefs Meeting on December 17<sup>th</sup>. Francis Willett requested changes to the line items under Emergency Management Items.
- 01.07.10.d Discussion on Woodbridge fire house tour. Scheduling conflicts and rescheduling dates will be sent out to committee. Will ask for the floor plans for Woodbridge.

5. **Adjourn**

Motion to recess approved on voice vote. Meeting adjourned at 20:50

Respectfully Submitted,

Andrew Meiman – Co-Chair, Acting Secretary  
Public Safety Facility Renovations Planning Committee