

RECV'D: Office of the Town Clerk  
January 25, 2010 at 9:01am

**Public Safety Facility Renovations Planning Committee - Minutes**  
**7:00 P.M. Thursday, January 07, 2009**  
**Durham Fire House**

**Voting Members – In Attendance:**

David Heer, Christopher Flanagan, Duncan Milne, Andy Meiman, Ed Mik, Jr., Frank Behrens, Peter Lowe, Tom Wilt, B.J. Joyce

**Voting Members – Absent:**

Sue Wimler

**Public - In Attendance:** None

**Ex-Officio Members – In Attendance:**

Francis Willett

**Ex-Officio Members - Absent:**

Harry Hall, Scott Wright

**Call to Order – 7:05pm**

**Approval of the Agenda**

Motion to approve: Frank Behrens                      Second: Christopher Flanagan  
Agenda approved on a voice vote.

**Approval of the Minutes - of 10/29/09, 12/3/09 and 12/17/09 Meetings**

Motion to approve: Ed Mik, Jr.                      Second: Frank Behrens  
Agenda approved on a voice vote.

**New Business**

- 01.07.10.a **Correspondence – Soil Testing and borings from Donald Smith Engineering Firm Chairman Meiman read the letter to describe his original findings.**
- 01.07.10.b **Correspondence – Review of weather three parcels should be combined or kept separate. Recommendation that there is nothing restricting the town from combining the parcels. That parcel consolidation can be done, but the committee needs to be sure that is what is required to go forward. Because going back is going to be much difficult.**
- 01.07.10.c **Correspondence – Meeting Minutes from Chiefs Meeting on December 17<sup>th</sup>. Francis Willett requested changes to the line items under Emergency Management Items.**
- 01.07.10.d **Discussion on Woodbridge fire house tour. Scheduling conflicts and rescheduling dates will be sent out to committee. Will ask for the floor plans for Woodbridge.**

**Old Business**

**12.17.09.a** Chairman Meiman reviewed the changes to the 10/29/2009 and 12/03/2009 minutes. Minutes will be reviewed with changes and will be approved at the next meeting.

**12.17.09.b** Engineers started traffic study, environmental and geo tech (Septic, Ground Water)

**12.17.09.c** On 12/18/2009 – Borings and Water Flow Test will be conducted.

**12.17.09.d Motion to approve 2010 Schedule:** Ed Mik, Jr. **Second:** Frank Behrens  
Agenda approved on a voice vote.

**12.17.09.e Next Meeting January 7<sup>th</sup> @ 7pm.**

**12.17.09.f Adjourn:**

**Motion to Adjourn Approved on voice vote. Meeting adjourned at 20:20pm**

**10.29.09.a Completed and Removed**

**10.29.09.b Completed and Removed**

**10.29.09.c** Motion to advise the Town of Durham to start the process to combine the three parcels (37, 41 and 51 Main Street) into one parcel. Committee will formally send letter to First Selectman and Board of Selectmen recommending they merge the parcels into one parcel.

**Motion to approve:** Frank Behrens Second: Chris Flanagan  
Agenda approved unanimously on a voice vote.

**10.29.09.d Completed and Removed**

**10.29.09.e Completed and Removed**

**10.29.09.f Ed Mik asked how the Committee would handle invoices for fees. After some discussion, it was decided that all invoices for payment should be discussed at our meetings prior to payment, It was also agreed upon that a co-chair signature would be required prior to any payment.**

**Next Meetings in January 21st. Agenda posted on Town Website.**

**Adjourn:**

**Motion to Adjourn Approved on voice vote. Meeting adjourned at 20:40pm**

Respectfully Submitted,



Francis S. Willett – Secretary  
Public Safety Facility Renovations Planning Committee