

RECV'D: Office of the Town Clerk
January 25, 2010 at 9:01am

Public Safety Facility Renovations Planning Committee - Minutes
7:00 P.M. Thursday, January 21, 2010
Durham Fire House

Voting Members – In Attendance:

David Heer, Christopher Flanagan, Duncan Milne, Andy Meiman, Ed Mik, Jr., Frank Behrens, Peter Lowe, Tom Wilt, B.J. Joyce, Sue Wimler

Voting Members – Absent:

Public - In Attendance: David Stein, Donald Smith, Jr, Paul Jorgensen

Ex-Officio Members – In Attendance:

Francis Willett

Ex-Officio Members - Absent:

Harry Hall, Scott Wright

Call to Order – 7:00pm

Approval of the Agenda

Motion to approve: Ed Mik, Jr.

Second: Christopher Flanagan

Agenda approved on a voice vote.

New Business

01.21.10.a Meeting with Silver Petrucelli. To provide us with overview of current status of project.

01.21.10.b Overview of Zoning Map and Constraints

i. Can we merge all three properties into one parcel?

ii. Wetlands Restrictions – Based upon 2 year flagging surveys on wetlands mappings was reviewed.

01.21.10.c Overview of Possible Septic System Options.

01.21.10.d Donald Smith reviewed the results of his septic analysis of the ground and wetland areas on the firehouse property. Bottom line is the site has challenges. They are recommending a curtain drain

01.21.10.e David Stein submitted the hard copy report Dated January 21st from Fuss and O'Neil LLC environmental.

01.21.10.f David gave a report of the Environmental abatement requirements. Structure would be required to be stripped down to bare structure and full hazardous materials abatement would be required.

- 01.21.10.g **Malone and MacBroom did a traffic analysis of the traffic impact of the site and the proposed facility.**
- 01.21.10.h **David reported on their initial report from the Chiefs “end-user” meetings. Requested that we review our initial needs assessments and review comments about the various areas. Discuss consolidation/shared spaces and items in the program. Reports would be distributed to group for review and comments to be sent back to S&P for next steps.**
- 01.21.10.i **Request of Current and Future Inventory of Fire, EMS, EM, Fire Marshall Apparatus Bays. And Future 10-20 Year Numbers.**
- 01.21.10.j **Feb 3rd for the Woodbridge fire house tour at 7pm. S&P is finishing Manchester EOC Facility when ready they will schedule a tour.**

Old Business

- 01.07.10.a **Correspondence – Soil Testing and borings from Donald Smith Engineering Firm Chairman Meiman read the letter to describe his original findings.**
- 01.07.10.b **Correspondence – Review of weather three parcels should be combined or kept separate. Recommendation that there is nothing restricting the town from combining the parcels. That parcel consolidation can be done, but the committee needs to be sure that is what is required to go forward. Because going back is going to be much difficult.**
- 01.07.10.c **Correspondence – Meeting Minutes from Chiefs Meeting on December 17th. Francis Willett requested changes to the line items under Emergency Management Items.**
- 01.07.10.d **Discussion on Woodbridge fire house tour. Scheduling conflicts and rescheduling dates will be sent out to committee. Will ask for the floor plans for Woodbridge.**

- 12.17.09.a **Chairman Meiman reviewed the changes to the 10/29/2009 and 12/03/2009 minutes. Minutes will be reviewed with changes and will be approved at the next meeting.**
- 12.17.09.b **Engineers started traffic study, environmental and geo tech (Septic, Ground Water)**
- 12.17.09.c **On 12/18/2009 – Borings and Water Flow Test will be conducted.**
- 12.17.09.d **Motion to approve 2010 Schedule: Ed Mik, Jr. Second: Frank Behrens
Agenda approved on a voice vote.**
- 12.17.09.e **Next Meeting January 7th @ 7pm.**
- 12.17.09.f **Adjourn:
Motion to Adjourn Approved on voice vote. Meeting adjourned at 20:20pm**

- 10.29.09.a **Completed and Removed**
- 10.29.09.b **Completed and Removed**

10.29.09.c Motion to advise the Town of Durham to start the process to combine the three parcels (37, 41 and 51 Main Street) into one parcel. Committee will formally send letter to First Selectman and Board of Selectmen recommending they merge the parcels into one parcel.

Motion to approve: Frank Behrens Second: Chris Flanagan
Agenda approved unanimously on a voice vote.

10.29.09.d **Completed and Removed**

10.29.09.e **Completed and Removed**

10.29.09.f Ed Mik asked how the Committee would handle invoices for fees. After some discussion, it was decided that all invoices for payment should be discussed at our meetings prior to payment, It was also agreed upon that a co-chair signature would be required prior to any payment.

Next Meeting on February 4th. Agenda posted on Town Website.

Adjourn:

Motion to Adjourn Approved on voice vote. Meeting adjourned at 21:15 pm

Respectfully Submitted,



Francis S. Willett – Secretary
Public Safety Facility Renovations Planning Committee