

DURHAM PUBLIC LIBRARY
MINUTES OF BOARD OF TRUSTEES MEETING
September 8, 2009

The meeting was called to order at 7:30 PM. Present were Anne Mueller, Lynn Johnson, Lynn Stanwood, Mary Ryan, Bob Booz, Rosemarie Naples, Jane Eriksen, David Turley, Mark McLaughlin and Valerie Kilmartin.

I. Public Communications – Jane Eriksen stated that she received a letter from First Selectwoman Laura Francis announcing Richard McManus's new role as facilities manager.

II. Minutes - Minutes of the July 14, 2009 meeting were distributed and read. Rosemarie Naples moved that the minutes be accepted with the following corrections: the date be changed to July 14, 2009 and the word "special" be deleted from the caption. Anne Mueller seconded. The motion passed unanimously.

III. Treasurers' Reports

A. Treasurer's Report – Anne Mueller distributed the 4th Quarter 2008-2009 Treasurer's Report.

B. Director's Report – Valerie Kilmartin presented the Director's written Financial Report for July & August, 2009.

IV. Librarian's Report – Valerie Kilmartin presented the July & August 2009 written Library Director's Report.

V. Committee Reports

A. PALS – Jane reported that PALS volunteers are busy preparing for the annual book sale which will be held at the end of October this year.

B. Building & Maintenance Committee – The new heating oil tank has been placed in the rear of the library and the area cleared of bushes. The old tank appears to still be in the ground and Valerie was not sure if the new tank had been connected yet or the time table for removal of the old tank.

VI. Old Business

A. Memorial Garden Progress – Jane reminded the Board members that the dedication ceremony for the Memorial Garden is on Sunday, September 13th at 2 PM. Board members were asked to contribute a plate of sweets.

B. Exterior Lighting – At 8 PM the Board members went outside the library to look at the second demonstration of architectural exterior lighting. En masse, except for Rosemarie Naples, the Board members attended the Historic District Commission's meeting from 8:10 PM to 8:30 PM whereat the Library Board's application for approval of the proposed exterior lighting was discussed and approved.

VII. New Business –

A. Fine Amnesty- Valerie Kilmartin proposed designating the first week in December as overdue fines amnesty week due to patrons expressing concerns over their ability to pay fines. Rosemary

moved that the Board approve overdue fine amnesty for the first week in December 2009. Mark McLaughlin seconded. The motion passed unanimously.

B. Annual Report – Valerie distributed the proposed Annual Report to be submitted to the town. Anne Mueller moved that the Board approve the Annual Report as prepared. Lynn Johnson seconded. The motion passed unanimously.

The Board's next scheduled meeting will take place on Tuesday October 13, 2009 at 7:30 PM.

The meeting adjourned at 9:00 PM

Respectfully submitted,

Mary B. Ryan, Recording Secretary