

DURHAM PUBLIC LIBRARY
MINUTES OF BOARD OF TRUSTEES MEETING
June 9, 2009

The meeting was called to order at 7:40 PM. Present were Valerie Kilmartin, Jane Eriksen, Anne Mueller, Lynn Johnson, Lynn Stanwood, Bob Booz, Rosemarie Naples, and Mark McLaughlin. David Turley and Mary Ryan were absent.

I. Public Communications – There were no communications to the Board or the Director

II. Minutes - Minutes of the May 14, 2009 meeting were distributed and read. Rosemarie Naples moved that the minutes be accepted. Anne Mueller seconded. The motion passed unanimously.

III. Treasurer's Reports

A. Treasurer's Report – Anne Mueller reported that she would be paying the Town for revenue generated by the Library for overdue book fines and photocopying. She also encouraged Board members to contact their elected officials regarding proposed State budgetary cutbacks. The Library currently receives approximately \$20,000 in grants from the state. Ms. Kilmartin noted that one of the proposed cuts was for staffing of the Connecticut Library Consortium. This is a state agency that, acting on behalf of over 200 member libraries, created discount buying for books and materials. She estimated that up to half of the media budget could be spent on additional cost of these materials because of the loss of CLC discounts. She also noted that the inter-library loan program would also be adversely affected. Valerie Kilmartin submitted the Director's Financial Report.

B. Director's Report – Valerie Kilmartin noted that there continue to be outstanding staffing issues. She commended Library staff for their covering 34 hours of services per week because of the loss of one staff member. The Board readily agreed.

IV. Librarian's Report – Valerie Kilmartin presented the May 2009 Library Director's Report and Children's Librarian's Report to the Board.

V. Committee Reports –

A. PALS – Ms Eriksen noted that PALS has moved the book sale to October. The Library could not accept any additional books for the sale until the Fall.

B. Building & Maintenance Committee –

1. Selectmen's Agreement – Underground Oil Tank – The Town's Public Works supervisor, Kurt Bober, conducted a site walk with Board members Jane Eriksen and Mary Ryan to discuss the removal of the existing underground oil tank and replacing it with an above ground tank. Mr. Bober noted he is ready and eager to begin work on the project. The replacement tank is to be placed near the existing chimney. This will require tree removal and digging of the existing plot by Mr.Bober and the Town crew.

2. Planting Design – Lynn Johnson reported on the Memorial Garden Committee's discussions with AES Landscape & Design Consultation and Broken Arrow Nursery. The plan

is for the new plantings to be installed by the end of June. Plants that cannot be planted by this time will be added when appropriate. Broken Arrow is guaranteeing plant survival for the first year following the planting. Library volunteers will manage watering the new garden and doing the mulching to save costs. A ceremony recognizing contributions will be conducted later in the year following the project's completion. This will include the low voltage lighting previously approved by the Board.

VI. Old Business

A. Energy Audit Report – Ms Kilmartin initiated an energy audit with Connecticut Light & Power. It directed her to Advanced Energy Group of East Longmeadow, Mass. After considerable discussion of the merits and costs of the proposed changes, it was recommended that the report be shared with the Town for the potential of combining efforts with the Library and other Town buildings. It does not appear that the Town has conducted such energy audits.

B. Other - None.

VII. New Business – – The Board voted to close the library for the July 4th holiday on July 3rd and July 4th. This is consistent with the Town Hall closure and will keep scheduling of staff at a minimum.

The Board's next scheduled meeting will take place on Tuesday, July 12, 2009 at 7:30 PM.

The meeting adjourned at 8:50 PM

Respectfully submitted,

R. H. Booz, Acting Recording Secretary