

DURHAM PUBLIC LIBRARY  
MINUTES OF BOARD OF TRUSTEES SPECIAL MEETING  
May 12, 2009

The meeting was called to order at 7:35 PM. Present were Valerie Kilmartin, Anne Mueller, Lynn Johnson, Lynn Stanwood, Mary Ryan, and Bob Booz, Rosemarie Naples, and Jane Eriksen. Mark McLaughlin and David Turley were absent.

**I. Public Communications** – None.

**II. Minutes** - Minutes of the April 14, 2009 meeting and the April 30, 2009 special meeting minutes were distributed and read. Bob Booz moved that the minutes be accepted. Rosemarie Naples seconded. The motion passed unanimously.

**III. Treasurers' Reports**

**A. Treasurer's Report** – Anne Mueller distributed the Second Quarter Financial Report and also verbally reported on some Third and Fourth Quarter expenses and income.

**B. Director's Report** – Valerie Kilmartin presented the Director's written Financial Report for April 2009.

**IV. Librarian's Report** – Valerie Kilmartin presented the April 2009 written Library Director's Report and Children's Librarian's Report to the Board.

**V. Committee Reports**

**A. PALS** – No report.

**B. Building & Maintenance Committee** – Valerie reporting that all systems are working well and attributed that in large part to town crew member Tim's regular availability for maintenance activities. Lynn Johnson reported that a sign will be posted at the Library Plant Sale on May 16<sup>th</sup> requesting weeding volunteers. Lynn Stanwood reported that it will be about a month before AES Landscape & Design Consultation and Broken Arrow will move forward with the Memorial Garden project. Valerie submitted a work order to have the broken drainpipe in the front yard repaired. Valerie will contact the town crew to have the removed pole lamp capped and the orange cone replaced.

**VI. Old Business**

**A. Exterior Lighting** – The Board reviewed RLI Electric LLC's proposal for landscape lighting. Rosemarie Naples moved that the Board approve RLI's proposal and incorporate the landscape lighting into the Memorial Garden project. Anne Mueller seconded. The motion passed unanimously.

**B. Staff Changes-** Valerie posted the 24 hour Young Adult Librarian position on library list serves today. Valerie will approach a potential candidate for the 10 hour library assistant position.

**VII. New Business** – The library staff will prepare the library float for the Memorial Day parade.

The Board's next scheduled meeting will take place on Tuesday, June 9, 2009 at 7:30 PM.

The meeting adjourned at 8:28 PM

Respectfully submitted,

*Mary B. Ryan, Recording Secretary*