

DURHAM PUBLIC LIBRARY  
MINUTES OF BOARD OF TRUSTEES MEETING  
March 10, 2009

The meeting was called to order at 7:50 PM. Present were: Anne Mueller, Mary Ryan, Lynn Johnson, Bob Booz, Lynn Stanwood and Valerie Kilmartin. Mark McLaughlin, Jane Eriksen, Rosemarie Naples, and David Turley were absent.

I. Public Communications / Comments – None

II. Minutes - Minutes of the February 10, 2009 meeting were distributed and read. Bob Booz moved that the minutes be accepted. Lynn Johnson seconded. The motion passed unanimously.

III. Treasurers' Reports

A. Treasurer's Report – None

B. Director's Report – Valerie Kilmartin presented the Director's written Financial Report for January-February 2009. Valerie reported that spending was on target.

IV. Librarian's Report – Valerie Kilmartin presented the written January-February 2009 Library Director's Report. The circulation figures show a significant increase because Valerie recently learned that the Self Check circulation numbers were tracked in a different report than desk circulation and average about 4,000 per month. She will revise circulation numbers for the period June through December 2008. Valerie reported that she has applied to the Coginchaug Valley Education Foundation for a \$1500 grant for archival assistance with the library's historical collection. The written January-February 2009 Children's Librarian's Report was distributed to the Board.

V. Committee Reports –

A. PALS – No report. Last month's PALS meeting was cancelled.

B. Building & Maintenance Committee – Lynn Johnson reported that the scheduled Memorial Garden Committee was cancelled due to illness but the group is rescheduling its meeting. Some Committee members attended the Garden Show and spoke with vendors regarding design costs. The vendors all stressed that removal of existing bushes that are to be replaced should be done to keep costs lower. When Valerie follows up regarding having Town Crew perform spring clean up she will request that the town crew also remove bushes to be marked by the Committee.

VI. Old Business

A. Internet Policy – The Board reviewed the Internet Policy and discussed some clarification and grammatical changes. Bob Booz moved that the policy be approved as modified. Lynn Johnson seconded. The motion passed unanimously. Valerie will distribute the revised policies to all Board members.

B. 2009-2010 Budget – Valerie reported on both the Board of Selectmen and Board of Finance meetings to review the library's proposed 2009-2010 budget. The Board of Selectmen was hard on the book budget. Jane and Valerie were resolute in support of the budget amount. It was pointed out that just one of the popular audio books costs approximately \$100. Several other budget items were

discussed and reduced. At the Board of Finance meeting Valerie learned that the Board of Selectmen had changed its position and recommended an approximately \$6,000 reduction in the book budget. Valerie stressed to the Board of Finance that the lack of a book budget increase over the past four years was tantamount to a cut already. There was agreement to reduce the postage line item and some other cuts.

VI. New Business – Lynn Johnson presented Valerie with a check in the amount of \$250 from the Durham Democratic Women’s Club for the purchase of materials on the topic of women’s issues for March Women’s History Month.

The Board’s next meeting will take place on April 14, 2009 at 7:30 PM.

The meeting adjourned at 8:23 PM.

Respectfully submitted,  
Mary B. Ryan  
Recording Secretary