

DURHAM PUBLIC LIBRARY  
MINUTES OF BOARD OF TRUSTEES MEETING  
December 8, 2009

The meeting was called to order at 7:31 PM. Present were Anne Mueller, Mary Ryan, Jane Eriksen, David Turley, Valerie Kilmartin, Lynn Johnson, Mark McLaughlin and Bob Booz. Lynn Stanwood and Rosemarie Naples were absent.

**I. Public Communications** – None

**II. Minutes** - Minutes of the November 10, 2009 meeting were distributed and read. Anne Mueller moved that the minutes be accepted as amended to correct typographical errors. Lynn Johnson seconded. The motion passed unanimously.

**III. Treasurers' Reports**

**A. Treasurer's Report** – None

**B. Director's Report** – Valerie Kilmartin presented the Director's written Financial Report for November, 2009.

**IV. Librarian's Report** – Valerie Kilmartin presented the November 2009 written Library Director's Report and Youth Services' Report.

**V. Committee Reports**

**A. PALS** – Jane Eriksen stated that the Taste of Durham is scheduled for February 6, 2010.

**B. Building & Maintenance Committee** – Mary Ryan reported that the Building & Maintenance Committee had not met. The committee will meet on January 2, 2010.

**VI. Old Business**

**A. Director's Evaluation Schedule Change** – Jane Eriksen proposed moving the Director's evaluation to a calendar year schedule. Mary Ryan moved that the Library Director present her list of annual goals at the January Board meeting, report on the goals at the November Board meeting, and that the Board present its evaluation of the Library Director in December of each year. Anne Mueller seconded. The motion passed unanimously.

**B. Other** - None

**VII. New Business**

**A. Budget** – Valerie Kilmartin presented the proposed library budget for 2010-2011 to the Board. The Board reviewed and discussed the budget. Lynn Johnson moved that the Board go into Executive Session to discuss personnel matters. Mark McLaughlin seconded. The motion passed unanimously. The Board went into Executive Session at 8:25 PM. The Board came out of Executive Session at 8:44 PM. David Turley moved that the Board accept the 2010-2011 proposed library budget framework presented by Valerie Kilmartin. Anne Mueller seconded. The motion passed unanimously.

**Other** - None

The Board's next scheduled meeting will take place on Tuesday January 12, 2010 at 7:30 PM.

The meeting adjourned at 8:48 PM.

Respectfully submitted,

***Mary B. Ryan, Recording Secretary***