

DURHAM PUBLIC LIBRARY  
MINUTES OF BOARD OF TRUSTEES SPECIAL MEETING  
April 14, 2009

The meeting was called to order at 7:44 PM. Present were Valerie Kilmartin, Anne Mueller, Lynn Johnson, Lynn Stanwood, Mary Ryan, and Bob Booz, Rosemarie Naples, and David Turley. Mark McLaughlin and Jane Eriksen were absent.

**I. Public Communications** – Bob Islibb from RLI Electric, LLC demonstrated a proposed alternative for lighting the exterior of the library using low wattage lighting to highlight architectural features of the building's façade and some trees. Board members had a number of questions for him and asked for a written proposal.

**II. Minutes** - Minutes of the March 10, 2009 meeting were distributed and read. Anne Mueller moved that the minutes be accepted. Bob Booz seconded. The motion passed unanimously.

**III. Treasurers' Reports**

**A. Treasurer's Report** – Anne Mueller reported that she had received the CVEF grant check.

**B. Director's Report** – Valerie Kilmartin presented the Director's written Financial Report for March 2009.

**IV. Librarian's Report** – Valerie Kilmartin presented the March 2009 written Library Director's Report and Children's Librarian's Report to the Board.

**V. Committee Reports** –

**A. PALS** – Valerie reported that she had requested and received funding for several programs – job preparedness, school vacation and co-sponsorship of the Garden Tea.

**B. Building & Maintenance Committee** –

**1. Selectmen's Agreement - underground Tank** – Rosemarie Naples reported that rather than continue to carry over the tank replacement line item, the decision was made to have the tank removed this year. The Town is in the process of arranging to have Tankworks remove the library's buried fuel tank. This led to a discussion of the fact that the tank has to be replaced with an above ground tank. As a result of required secondary containment the tank's footprint will be larger than the removed tank. The Board has concerns about the placement of the new tank and instructed Valerie to let town personnel know that the Board wants to have input and control over the placement of the new tank. The tank placement will impact the garden plans that are in the works.

**2. Planting Design** – Lynn Johnson reported on the Memorial Garden Committee's recommendation and the reasoning behind it. After a field trip to the nursery and a subsequent extensive on-site meeting with the landscape designer, the Committee recommends using the services of AES Landscape & Design Consultation and Broken Arrow Nursery to prepare the landscape design which will incorporate the Committee's prerequisites of low, slow growing, low maintenance, native plants around the library foundation. The town crew will remove the existing bushes. The trees in the front will remain and the daffodils will be moved. Valerie was asked to contact the Town Crew to replace the exposed broken drainage pipe in the front yard. The rough estimate to plant the Memorial

Garden along the library foundation in the front and side near the entrance is \$7,000.00. The plan will include suggested bushes and some alternative bushes for cost consideration where appropriate. Bob Booz moved that the Board approve the Committee's presentation and the engagement of Broken Arrow to prepare the design plan. Dave Turley seconded. The motion passed unanimously.

**VI. Old Business**

**A. 2009-2010 Budget** – Rosemarie Naples reported that the Board of Finance budget passed at the 4/11 hearing with virtually no comment. Board members are reminded to attend the Town Meeting on Monday May 4<sup>th</sup> to vote on the Annual Budget.

**B. Other** – None.

**VII. New Business** – None.

The Board's next scheduled meeting will take place on Tuesday, May 12, 2009 at 7:30 PM.

The meeting adjourned at 9:10 PM

Respectfully submitted,

*Mary B. Ryan, Recording Secretary*