

DURHAM PUBLIC LIBRARY
MINUTES OF BOARD OF TRUSTEES MEETING
April 13, 2010

The meeting was called to order at 7:32 PM. Present were Anne Mueller, Mary Ryan, Lynn Johnson, and Lynn Stanwood, Valerie Kilmartin, Bob Booz, Jane Eriksen, Rosemarie Naples, and Mark McLaughlin. David Turley was absent.

I. Public Communications – The Board received a thank-you note from Valerie Kilmartin

II. Minutes - Minutes of the March 9, 2010 meeting were distributed and read. Bob Booz moved that the minutes be accepted. Anne Mueller seconded. The motion passed unanimously.

III. Treasurers' Reports

A. Treasurer's Report – None

B. Director's Report – Valerie Kilmartin presented the March 2010 Director's Financial Report. Valerie commented that the state grant for the History Room archival project has been exhausted and that the project completion is being funded by the CVEF grant. Valerie reported that a new copier lease with ABM is now in effect.

IV. Librarian's Report – Valerie Kilmartin presented the March 2010 written Youth Services' Report and gave a verbal Librarian's report. Bob Booz moved that effective immediately the History Room be removed the roster of available public meeting space and that a revised Meeting Room policy reflecting this be presented at the next Board meeting for review. Anne Mueller seconded. The motion passed unanimously.

V. Committee Reports

A. Memorial Garden Design – Progress Report – The Town Crew cleared the stumps, bushes and removed the tree in the rear garden area preparatory for the next phase in the Memorial Garden Design. Lynn Johnson reported that she and Lynn Stanwood met with Amy Sampson and walked the garden area. There will be another meeting with Amy and with the hardscape planner on Friday, April 16th at 6:30 PM. The preliminary design calls for removal of the existing uneven sidewalk, installation of a wider paved walkway and two circular paved areas. Because of the dampness in the area, plantings will be lower and lighter to allow sunlight in the area. No quotation has yet been received.

B. Building & Maintenance – Progress Report – Valerie received a quotation of \$1500 to repair the damaged windowpanes and the board instructed her to move forward to have the repairs completed. Jane Eriksen stated that she would contact Town Hall to arrange a meeting with Laura Francis and Dick McManus and members of the Building Committee to go over the Building Repair List. Valerie submitted a Work Order based upon that list but no work has been done.

C. PALS – The Book Sale is scheduled May 21 & 22, 2010. Assistance is needed with book sorting.

VI. Old Business – None

VII. New Business – None

The Board's next scheduled meeting will take place on Tuesday May 11, 2010 at 7:30 PM.

The meeting adjourned at 8:40 PM.

Respectfully submitted,
Mary B. Ryan, Recording Secretary