

DURHAM PUBLIC LIBRARY
MINUTES OF BOARD OF TRUSTEES MEETING
January 12, 2010

The meeting was called to order at 7:30 PM. Present were Anne Mueller, Mary Ryan, Jane Eriksen, David Turley, Valerie Kilmartin, Lynn Johnson, Mark McLaughlin, Bob Booz and Lynn Stanwood. Rosemarie Naples was absent.

I. Public Communications – Email notice re dates available for meeting with Board of Selectman to discuss the library's proposed budget.

II. Minutes - Minutes of the December 8, 2009 meeting were distributed and read. Bob Booz moved that the minutes be accepted. Lynn Johnson seconded. The motion passed unanimously.

III. Treasurers' Reports

A. Treasurer's Report – None

B. Director's Report – Valerie Kilmartin presented the Director's written Financial Report for December, 2009.

IV. Librarian's Report – Valerie Kilmartin presented the December 2009 written Library Director's Report and Youth Services' Report.

V. Committee Reports

A. PALS – Jane Eriksen stated that the Taste of Durham is scheduled for February 6, 2010 at 6:30 PM. Board members were reminded to purchase tickets.

B. Building & Maintenance Committee – Mary Ryan reported on the findings from Mark McLaughlin's and her January 2, 2010 building inspection walk through which had been previously emailed to Board members. Several areas of concern were highlighted and discussed. Valerie was asked to make a list of maintenance items listed in the report which she believes are suitable to submit as work orders to the town crew. Other more major items will be brought up for discussion with town officials.

VI. Old Business

A. Budget 2010-2011– Valerie reported that a meeting to discuss the proposed budget with the Board of Selectmen is scheduled for February 10, 2010 at 3 PM at Town Hall. Bob Booz was asked to attend with Valerie.

B. Other – In December Valerie submitted her annual goals due in January as part of the new evaluation calendar.

VII. New Business

A. Taste of Durham Hours – David Turley moved that the library close at 1 PM on Saturday, February 6, 2010 in order to accommodate Taste of Durham set-up. Mark McLaughlin seconded. The motion passed unanimously.

B. Other -

The Board's next scheduled meeting will take place on Tuesday February 9, 2010 at 7:30 PM.

The meeting adjourned at 8:40 PM.

Respectfully submitted,

Mary B. Ryan, Recording Secretary