

Received: May 4, 2010
Office of the Town Clerk

TOWN OF DURHAM
Historic District Commission
Monday, May 3, 2010, 8:00 PM
Durham Public Library Meeting Room
Regular Meeting Minutes

Call to Order, Roll Call, Seating of Alternates: The meeting was called to order at 8:06 PM by Chairman Duncan Milne at the Durham Public Library.

Roll Call: Members Present: Duncan Milne and Gordon Wolfgang. Alternates Present: Linda Bertelsen, Ona McLaughlin and Chip Williams. Staff Present: Trish Dynia.

Seating of Alternates: Linda Bertelsen, Ona McLaughlin and Chip Williams were seated.

Welcome New Members: Chairman Milne welcomed new alternate members Ona McLaughlin and Chip Williams.

Approval of Agenda: *A motion was made by Linda Bertelsen, seconded by Gordon Wolfgang, to approve the agenda as presented. The motion passed unanimously.*

Public Comment for Items Not on Agenda: None.

Review of Main Street Pedestrian Enhancement: Members reviewed Chairman Milne's hand-drawn map of the Historic District. Duncan noted that there are significant gaps in sidewalk placement, especially on the west side of Main Street. These gaps affect not only the aesthetics of the area but pedestrian safety. Duncan also noted that drivers continue to ignore pedestrians standing in designated crosswalks.

Review and Acceptance of Previous Minutes: *A motion was made by Linda Bertelsen, seconded by Duncan Milne, to approve the March 1, 2010 minutes as written. The motion passed unanimously with Ona McLaughlin and Chip Williams abstaining.*

Discussion of Potential Projects for this Year: Ona mentioned that the Garden Club would like to conduct a joint walk of Main Street with the HDC. The public would be invited to attend. Highlights of the walk would include historic houses and trees planted by the Garden Club.

Linda stated that many of the historic markers on houses have deteriorated. Duncan added that signs marking the entrances to the Historic District have faded. Chip suggested that local companies could be approached about sponsoring the refurbishment of the entryway signs. Duncan will look into pricing and/or possible sponsors for the entryway signs and will replace the deteriorating house signs himself.

Review of Thank You Letter to Main Street/District Owners Taking Special Care of Their Houses: Duncan stated that he distributes a package of materials to new home owners in the district, which includes a welcome letter, HDC information booklet and walking tour pamphlet. In addition, he would like to send special letters to residents who have taken care of their properties in an exceptional manner.

Old Business: For the benefit of new members, Duncan reviewed significant history and recent decisions/developments in the Historic District.

New Business: None

Adjournment: *A motion was made by Linda Bertelsen, seconded by Gordon Wolfgang to adjourn the meeting at 9:00 PM. The motion passed unanimously.*

Respectfully submitted,

Patricia Dynia
Recording Secretary

cc: Town Clerk, Commission Members