

Received: March 2, 2010
Office of the Town Clerk

TOWN OF DURHAM
Historic District Commission
Monday, March 1, 2010, 8:00 PM
Durham Public Library Meeting Room
Regular Meeting Minutes

Call to Order, Roll Call, Seating of Alternates: The meeting was called to order at 8:00 PM by Chairman Duncan Milne at the Durham Public Library.

Roll Call: Members Present: Diana McCain, Duncan Milne, Gordon Wolfgang and Sue Woodson. Alternates Present: Linda Bertelsen. Staff Present: Trish Dynia.

Seating of Alternates: Linda Bertelsen was seated.

Approval of Agenda: *A motion was made by Linda Bertelsen, seconded by Gordon Wolfgang, to approve the agenda as written. The motion passed unanimously.*

Public Comment for Items Not on Agenda: None.

Ethics Code: Chairman Milne distributed copies of the Code of Ethics acknowledgement form for each member to sign and return to the Town Clerk's office at their earliest convenience.

Discussion of Main Street Sidewalks and Drawing by Duncan Milne for Improvements: Chairman Milne noted that he will create a Main Street Historic District drawing which will highlight areas where sidewalks are non-existent or in bad shape.

Election of Officers: *A motion was made by Sue Woodson, seconded by Gordon Wolfgang, to elect the following officers: Duncan Milne, Chairman, Diana McCain, Vice-Chairman, Linda Bertelsen, Clerk. The motion passed unanimously.*

Progress Report on Selectmen's Appointments to Fill the Three HDC Member Positions: Chairman Milne stated that based on Commission member recommendations he forwarded several names to the Board of Selectmen for consideration. Duncan had also requested that Gordon Wolfgang and Linda Bertelsen be moved from alternate to regular member status. Gordon Wolfgang is now a regular member, but Linda Bertelsen is still listed as an alternate on the town website.

Review and Acceptance of Previous Minutes: *A motion was made by Gordon Wolfgang, seconded by Linda Bertelsen, to approve the April, September, November and December 2009 minutes as published. The motion passed unanimously.*

Payment of Bills: *A motion was made by Diana McCain, seconded by Linda Bertelsen, to approve a \$367.50 bill from Recording Secretary Patricia Dynia for secretarial services, April 6 through December 31, 2009. The motion passed unanimously.*

Old Business: Chairman Milne gave a brief report on the Public Safety Facility Renovations Planning Committee. During recent meetings, complications regarding existing septic conditions have been foremost on the agenda as they must be resolved prior to any decisions regarding combining the three properties or keeping them separate. At some point, the Committee will be working on architectural designs. Commission members expressed concerns regarding this process and thought it would be a good idea to send the Committee a letter reminding them of the requirement to obtain approval from the HDC for these designs. The letter will also recommend that it would be in the best interest, and simpler, for all concerned if the Safety Planning Committee work with the Historic District Commission during the design process.

A motion was made by Gordon Wolfgang, seconded by Linda Bertelsen, to have Vice-Chairman Diana McCain draft a letter to that effect to the Public Safety Facility Renovations Planning Committee. The motion passed unanimously.

New Business: Chairman Milne noted that at a recent Planning and Zoning Commission a member of the public complained about, “The blizzard of signs” along Main Street.

The Commission discussed the progress, or lack thereof, on applications approved by the Commission.

Adjournment: There being no further business to discuss, Chairman Milne adjourned the meeting at 8:40 PM.

Respectfully submitted,

Patricia Dynia
Recording Secretary

cc: Town Clerk, Commission Members