

**DRAFT MINUTES**

**DURHAM ETHICS COMMISSION**

MAY 26, 2010

- I. Meeting was called to order** by Bob Fulton at 7:10. Roll was called:  
Present: Ellen Piotrowski, Jen Fowler, Bob Fulton and Linda Maffei would be arriving late.  
Absent: Dave Adams and Bruce Chaplin.
- II. Approval of the Agenda.** On a motion by Ellen Piotrowski, seconded by Jen Fowler, the agenda as presented was approved unanimously.
- III. Approval of the Ethics Commission meeting minutes of April 28, 2010**  
On a motion by Jen Fowler, seconded by Ellen Piotrowski, the April minutes were approved unanimously.
- IV. Public Comment.** It was noted that there were no members of the public present.
- V. Discussion of Durham Ethics Commission matters.** Bob Fulton mentioned that all members should, if they have not already done so, submit the required Town of Durham Code of Ethics Acknowledgement.
- VI. Discussion of Advisory Requests.** The commission deferred this item until Linda Maffei arrived.
- VII. Old Business.** Bob Fulton said he was updating the completed tracking sheet will cross reference the letters and there numbers so everything will match up.
- VIII. New Business.** Bob Fulton updated the group on whose terms were ending in the month of May 2010. Dave Adams position of regular Republican will expire May 2010. Linda Maffei's position of regular Unaffiliated will expire May 2010. Jen Fowler's position of alternate Unaffiliated will expire May 2010. Bob Fulton will create a chart regarding the commission members and their terms and affiliations.  
**Note:** Commission recessed until Linda Maffei arrived so w could discuss the advisory request at 7:25.  
**Note:** We re-convened at 7:45.
- VI. Discussion of Advisory Requests.** The Commission discussed the draft version of Advisory Opinion 2010-1. Paragraph One (Introduction) will be revised for clarity, as will Paragraph Three (Question). Ellen Piotrowski will make the changes  
Advisory Opinion 2010-2 was also discussed. Bob Fulton stated that the position title at issue in this Opinion should be referred to in the same manner ("EMD") throughout the document, as should the name of the company providing services. He will make these changes in the next draft.  
Also, definitions of Sections 2 and 3 of the Code will be removed as not applicable.  
The Opinion makes reference to information that was not provided in the original Request for Advisory Opinion; that information, and any conclusions drawn from it, will be stricken as outside the scope of the Opinion.

The Commission considered the format of the Conclusion, and decided that it should be placed as it was drafted, but should be made more specific. Bob Fulton will make all changes.

The Commission also discussed that we will use a consistent format for each Opinion, and Ellen Piotrowski will revise Opinion 2010-1 to conform to this format.

The commission agreed to hold a special meeting on June 10, 2010 to finalize and vote on the two Advisory Opinions.

Jen Fowler moved to adjourn the meeting and Linda Maffei seconded. The meeting was adjourned at 8:45 P.M.

Respectfully submitted,

Linda Maffei, Secretary