

**DRAFT MINUTES**

DURHAM ETHICS COMMISSION

APRIL 28, 2010

- I. **Meeting was called to order** by Bob Fulton at 7:00. Roll was called:  
Present: Ellen Piotrowski, Jen Fowler, Bob Fulton, and Linda Maffei.  
Absent: Dave Adams, Bruce Chaplin.
- II. **Approval of the Agenda.** On a motion by Linda Maffei, seconded by Jen Fowler, the agenda as presented was approved unanimously.
- III. **Approval of Ethics Commission meeting minutes of March 31, 2010.** Bob Fulton suggested that in Section VI of the draft minutes, last paragraph, last sentence, the word "opinion" should be changed to "comments". On a motion by Ellen Piotrowski, seconded by Jen Fowler, the March minutes were approved unanimously.
- IV. **Public Comment.** It was noted that there were no members of the public present.
- V. **Discussion of Durham Ethics Commission matters.** Ellen Piotrowski indicated that she reviewed the tracking form, but was unable to make changes, and suggested that she incorporate changes as needed as we actually use this document in a first complaint. Bob Fulton passed out correspondence showing that the Town is following through with requiring commitments from vendors to follow the Code of Ethics, and commended them for doing so.
- VI. **Discussion of Advisory Requests.** Bob Fulton explained that he discussed the commission's March comments with Attorney Duncan Forsyth, who said he did not want to offer his personal opinions. However, he did review the requests and the sections of the Code which the commission felt were in possible violation, and indicated that these sections appropriately applied to the requests.  
For Advisory Opinion DEC-AO-2010-1, Linda Maffei moved that the facts as presented indicated a violation of Section 3.3 of the Code. Jen Fowler seconded, and the vote was unanimously in favor. Ellen Piotrowski will write the draft opinion.  
For Advisory Opinion DEC-AO-2010-2, Jen Fowler moved that the facts presented indicated a violation of Section 3.3 of the Code. Linda

Maffei seconded, and the motion passed unanimously. Bob Fulton will write the draft opinion for this request.

VII. **Old Business.** None.

VIII. **New Business.** Bob Fulton will review the terms of the commission members, since there was some uncertainty about when terms ended and began.

IX. **Adjourn.** Ellen Piotrowski moved, and Jen Fowler seconded, that the meeting be adjourned. By a unanimous vote, the meeting adjourned at 7:45.

Respectfully submitted,

Linda Maffei, Secretary