

DURHAM MIDDLEFIELD INTERLOCAL AGREEMENT ADVISORY BOARD

Special Meeting Minutes
Wednesday, July 15, 2009

Call to Order: The meeting was called to order at 7:10 PM by Chairman Dom DelVecchio at the Durham Public Library.

Roll Call: Members present: Ron Capozzi, Bob Czarnecki, Dom DelVecchio, Chris Flanagan, Jim Gibbons, Katie Hughes and Frank Petrella. Staff present: Site Manager Bob Matuskiewicz and Recording Secretary Trish Dynia.

Introduction of New Board Members: The Chairman introduced and welcomed new Durham board members Bob Czarnecki, Chris Flanagan and Katie Hughes.

Site Manager's Report: Bob Matuskiewicz reported that the trucks and tub grinders are running well, grass has finally been raked (after a rain delay) and holes by the gate were patched by the Middlefield Town Crew. The June site sweep has not been performed but will be done within the next week or so. Dom DelVecchio added that site sweeps must be periodically reported to DEP.

Chris Flanagan inquired as to how road maintenance tasks are shared by the two towns and whether or not there is a line item for same. Dom replied that it depends on who is available and what equipment is needed. There is no line item because over the years the sharing of equipment and personnel has worked well for all concerned. The town crews provide service and equipment to the transfer station and the transfer station provides the same as needed.

Discussion of Equipment and Potential New Truck Purchase: Dom distributed copies of the 2010 Roll-Off Proposal Quotes and noted that the two bids (Peterbilt at \$106,324.00 and Kenworth at \$108,194.83), are very close. Page two of the hand out contained an estimate for refurbishing the Kenworth (\$40,665.99). However, Dom noted that there could be other costs due to the age of the truck. Kenworth also provided a trade in allowance for the 2001 truck of \$40,000.00 and noted that number should not change if DMIAAB acts within the next few months and the truck's condition remains the same.

Ron Capozzi stated that this is the ideal time to purchase at a competitive price and since the trucks' technology has been out there for a couple of years they have gotten the bugs out. Jim Gibbons added that the trade in value will depreciate if the Board waits too long.

Chris Flanagan asked what the lease term is. Dom replied that it is \$26,000 annually for 4 or 5 years, depending on what is agreed to. He further noted that the Board has arranged lease agreements so that there is never more than one truck lease payment due per year.

Bob Czarnecki asked for clarification on whether this is a lease or purchase agreement. Dom replied that it's called a lease but it's actually a purchase, though he doesn't know why the term lease is used.

Katie Hughes asked what the average price for truck repair is. Dom replied that it has never been over \$4,500 per year, with minimal costs in the early years due to fact that new trucks generally come with a two year warrantee and newer trucks require less maintenance.

Ron Capozzi asked if there were any guidelines in the charter regarding bids. Dom replied that there are none and the Board has received two bids that came in very close. He added that the Board has had good luck with the Kenworths and the Peterbilts are comparable in quality. Bob Matuskiewicz added that since this is a municipality, the bids contain a \$12,000 to \$15,000 reduction on the regular price and there is no sales tax.

Dom stated that he would put some more information together and hopefully the Board could vote/move forward on the purchase at the August meeting.

Driver Drug Testing Program: Dom reported that as of August 1, 2009, will be added to the random drug testing program already in place for Durham and Middlefield's municipal drivers.

CRRA Contract Discussion Rate Reduction: For the benefit of new members, Dom explained that DMIAAB's bookkeeper pays bills and makes deposits weekly, all checks are signed by Dom DelVecchio and Bob Matuskiewicz, there is a daily log of receipts and DMIAAB can account for every penny received. Also, new stickers are issued annually, with the old stickers being scraped off by employees at the gate and new stickers applied in their place. At \$10 each, the stickers generate about \$3,000 in revenue annually.

Dom then distributed the CRRA Resolution Regarding Use of Debt Service Stabilization Fund. This resolution explains that in February, 2009 CRRA adopted a budget and established the tip fee for the Mid-Connecticut Project for the fiscal year 2010 at \$69.00 per ton. Due to apprehension over state budget cuts which would affect town budgets, they have received several requests for lower tip fees from municipalities concerned that the costs will over-burden municipal budgets. CRRA has \$4,829,602.00 in the Debt Service Stabilization Fund to mitigate project tip fee increases in 2011 and 2012. They have decided to use these funds in 2010 to provide a \$6.00 per ton subsidy to customers. If a municipality requests it, their subsidy will not be credited against 2010 monthly invoices, but will instead be retained by CRRA and deposited in a restricted account only for their benefit. DMIAAB will be holding its surplus within its budget rather than having it escrowed by CRRA.

Katie Hughes asked why the towns had joined CRRA. Dom replied that member towns pay reduced rates and share liability issues. Also, its convenient location within 25 miles of the facility was a factor. Dom offered to set up a tour of the CRRA facility for new members. He also noted that not everything goes to CRRA. The transfer station shops around every month or so for better prices on items such as bottles and cans, paper and metals. Some of the prices vary widely from month to month, though demolition material prices have remained fairly consistent.

Stormwater Permit – Status of Water Quality Testing and Sedimentation Tank Design:

Dom reported that DMIAAB has a storm water drainage plan and Bascom and Benjamin are in the process of designing the sedimentation tank. Also, the two towns have decided to use the \$30,000.00 fine paid by DMIAAB to improve the Coginchaug River with a pet waste collection plan.

General Discussion of Recycling Efforts: Dom reported that electronic recycling is still in delay mode due to the vendor list not being completed. It is hoped that the plan will be in place by the end of 2009.

Dom would like to get pamphlets from CRRA to residents in order to educate the public regarding the advantages and importance of recycling.

In response to new member questions from Bob Czarnecki and Chris Flanagan, Bob Matuskiewicz invited them to come to the transfer station when tub grinding is in progress.

New Business: None

Old Business: Dom asked the recording secretary to review and make changes to minutes not yet approved by the Board and to ensure that revised minutes, already approved have been posted to the towns' websites.

Adjournment: There being no further business, Chairman DelVecchio adjourned the meeting at 8:30 PM.

Respectfully submitted,

Trish Dynia
Recording Secretary

Cc: Durham Town Clerk, Middlefield Town Clerk, Board Members