

DURHAM MIDDLEFIELD INTERLOCAL AGREEMENT ADVISORY BOARD

Regular Meeting Minutes
Thursday, December 17, 2009
REVISED

*Revisions appear in *raised, bold italics*.

Call to Order: The meeting was called to order at 7:05 PM by Chairman Dom DelVecchio at the Durham Public Library.

Roll Call: Members present: Ron Capozzi, Bob Czarnecki, Dom DelVecchio, Chris Flanagan, Jim Gibbons, and Katie Hughes. Staff present: Site Manager Bob Matuskiewicz and Recording Secretary Trish Dynia.

Approval of Agenda: *A motion was made by Chris Flanagan, seconded by Ron Capozzi, to approve the agenda as written. The motion passed unanimously.*

Site Manager's Report: Bob Matuskiewicz had the following to report:

- Christmas and New Year hours have been posted on the Transfer Station Website and will also appear in the Town Times.
- The new truck is on site. Lettering and decals to be completed tomorrow.
- Town of Durham Public Works employees will pick up concrete blocks purchased from Tilcon tomorrow. The blocks will be installed to protect the stream.
- The Solenoid switch has been replaced on the loader.
- A greenhouse owner in Guilford will be utilizing mulched chips to heat his greenhouses during the winter. This situation works out well because residents are not looking for chips in the winter. *(sentence removed)*
- Since using the *loader to compact paper containers*, the ratio of paper to bottles and cans is as follows: Of 26 loads brought to Willimantic, 14 were paper and 12 were bottles and cans.
- Employee raises will be discussed during an executive session at an upcoming meeting.

Old Business:

Discussion and Status of New Truck Delivery – Please see Site Manager's Report above.

Status of Storm Water Sedimentation Tank - The sedimentation tank is scheduled to be delivered to the site on December 30th and will be installed *immediately* if frost is not too deep. Otherwise it will be installed as early in the spring as possible.

New Business:

Single Stream Recycling – Dom reported that recyclable paper, bottles and cans are delivered mixed and are then mechanically separated at the Willimantic site. Pros and cons of contracting with Willimantic vs. CRRA were discussed briefly. Dom encouraged members to log onto the Willimantic Waste website for more information and the Commission will continue this discussion in January.

Approval of Annual Meeting Schedule – *A motion was made by Bob Czarnecki, seconded by Jim Gibbons, to approve the following 2010 meeting schedule as proposed. The motion passed unanimously.* (Note: The meeting schedule and locations are posted on the Town of Durham Website.)

Audit – Dom reported that DMIAAB's books will be audited by an independent CPA in January 2010.

Budget - Commission members briefly discussed budget issues. The budget will be presented and voted on in March, 2010. Bob Matuskiewicz *stated* that equipment, including a new motor for the gate, will be purchased before the current fiscal year ends.

Other Business:

Approval of Minutes - *A motion was made by Ron Capozzi, seconded by Jim Gibbons, to approve the September 17, 2009 minutes as written. The motion passed unanimously.*

A motion was made by Katie Hughes, seconded by Chris Flanagan, to approve the November 19, 2009 Minutes with the following amendment: Page 1, Old Business, Paragraph 1, Line 4, change First Selectmen of both towns to Chairman DelVecchio. The motion passed unanimously.

A motion was made by Bob Czarnecki, seconded by Katie Hughes, to approve the December 2, 2009 Special Meeting Minutes as written. The motion passed unanimously.

Nextel Phones – Members briefly discussed the phone contract that Al Raczka has been looking into. More information will be available next month.

Adjournment: *A motion was made by Chris Flanagan, seconded by Katie Hughes to adjourn the meeting at 8:10 PM. The motion passed unanimously.*

Respectfully submitted,

Trish Dynia
Recording Secretary

cc: Durham Town Clerk, Middlefield Town Clerk, Board Members