

**RECV'D: office of the Town Clerk
March 1, 2010 at 2:18pm**

DURHAM MIDDLEFIELD INTERLOCAL AGREEMENT ADVISORY BOARD

Regular Meeting Minutes
Thursday, February 18, 2010

Call to Order: The meeting was called to order at 7:05 PM by Chairman Dom DelVecchio at the Middlefield Community Center.

Roll Call: Members Present: Bob Czarnecki, Dom DelVecchio, Chris Flanagan, Jim Gibbons, Katie Hughes and Al Raczka. Members Absent: Ron Capozzi and Frank Petrella
Staff present: Site Manager Bob Matuskiewicz and Recording Secretary Trish Dynia.

Approval of Agenda: *A motion was made by Chris Flanagan, seconded by Jim Gibbons, to approve the agenda as published. The motion passed unanimously.*

Site Manager's Report: Bob Matuskiewicz had the following to report:

- The new jackets came in this week and all personnel are wearing them.
- The roll-off was shipped out for preventive maintenance and is now back in good working order.
- A screen has been repaired on the tub grinder. New screens will cost \$1,275 for two. New hammers for the tub grinder will cost \$61 each and are generally shipped in quantities of 24. There are three left in stock at this time. Tips cost \$15 each and are also generally shipped in quantities of 24. There are six left. These parts are replaced as they go, generally in pairs to avoid vibration. Shipping full boxes of 24 each costs less in the long run than having them shipped individually.
- A new control box was placed on the electric gate and is in good working order.
- Quotes for loader tires came in at \$2,850 each.
- Earlier in the week there was an incident at the swap area during which a non-resident was asked to leave. When Bob approached him, the individual sped off and his side view mirror hit an employee. The employee was not injured and the police are investigating the incident.

Budget Workshop: Members reviewed the proposed 2010/2011 budget, and the following items were discussed:

- The year-to-date actuals are very much in line with the 2009/2010 approved budget.
- Because of the switch to Wallingford for hauling as of July 1, 2010, it was difficult to project fuel and wage savings without knowing the wait times at the new facility.
- Pay loader and sedimentation control expenses appear in the current budget.
- The same budgeted amount for salaries was carried over from last year.
- Personnel raises will be discussed at the next meeting but savings from hauling to Wallingford will likely cover any additional wage expenses.
- Overall expenses for the facility were reduced and much of the savings was associated with reductions in tipping fees passed on by CRRA.

BOS of Wallingford asked if the tipping fee reductions for paper, bottle and can recycling will be considered since the market price for these items is currently generating revenue for the site. Chairman DeVecchio replied that if the market holds through February, DMIAAB would consider eliminating the recycling tip fee in April.

A motion was made by Katie Hughes, seconded by Al Raczka, to approve the 2010/2011 budget as presented. The motion passed unanimously.

Approval of Minutes: *A motion was made by Bob Czarnecki, seconded by Jim Gibbons, to approve the January 21, 2010 minutes as written. The motion passed unanimously with Chris Flanagan abstaining.*

Al Raczka distributed information on electrical savings which will be reviewed at the next meeting.

Adjournment: *A motion was made by Chris Flanagan, seconded by Jim Gibbons, to adjourn the meeting at 8:30 PM. The motion passed unanimously.*

Respectfully submitted,

Trish Dynia
Recording Secretary

cc: Durham Town Clerk, Middlefield Town Clerk, Board Members