

**RECV'D: Office of the Town Clerk  
February 2, 2010 at 12:51pm**

**DURHAM MIDDLEFIELD INTERLOCAL AGREEMENT ADVISORY BOARD**

Regular Meeting Minutes  
Thursday, January 21, 2010

**Call to Order:** The meeting was called to order at 7:05 PM by Chairman Dom DelVecchio at the Middlefield Community Center.

**Roll Call:** Members Present: Ron Capozzi, Bob Czarnecki, Dom DelVecchio, Jim Gibbons, Katie Hughes and Frank Petrella. Members Absent: Chris Flanagan and Al Raczka  
Staff present: Site Manager Bob Matuskiewicz and Recording Secretary Trish Dynia.

**Approval of Agenda:** *A motion was made by Bob Czarnecki, seconded by Ron Capozzi, to approve the agenda as published. The motion passed unanimously.*

**Site Manager's Report:** Bob Matuskiewicz had the following to report:

- The tub grinder is working wonderfully.
- The Sedimentation Separator has been delivered to the site.
- Freon appliances have been cleaned and serviced.
- Storm drains and catch basins were cleaned out yesterday.
- Bob has received a \$6,000 quote for four (4) calcium filled tires for the pay loader.
- Bob received a quote of approximately \$1,250 for twelve (12) NIS safety compliant winter jackets with reflective vests for each of the transfer station employees.
- Bob distributed a memo to board members from the Middlefield Town Clerk regarding an Freedom of Information meeting to be held on Monday, February 22, 2010. The joint session for all board and commission members will be conducted by FOI's Public Education Officer Tom Hennick and members should call or e-mail Donna Golub to RSVP.

In response to a question from Bob Czarnecki, Bob Matuskiewicz reported that DMIAAB is hauling mulch chips to the green house in Guilford on a weekly basis. This has created much needed free space at the transfer station.

**Old Business:**

Status of Storm Water Sedimentation Tank – It has been delivered to the site and will be installed as soon as weather permits. The engineers must also stake out the location.

Single Stream Recycling – Dom reported that since the shift to single stream last fall, DMIAAB only receives a monthly income statement from Willimantic Waste. Dom will speak to them about receiving more detailed information, such as tonnage reports, in order to provide more checks and balances. Ron Capozzi asked if the facility is now collecting all types of plastic. Dom stated that he was told they were set up to collect all, but will double check this information prior to making an announcement to the community via the Town Times.

**New Business:**

Budget Meeting – The February 18, 2010 meeting will be the budget meeting. Since this is likely to be a lengthy discussion, other agenda items will be kept to a minimum. Prior to the meeting, Dom will send budget sheets to each member.

Audit – The bookkeeper has forwarded all records to the CPA and a final report is expected by March 1, 2010.

**Other Business:**

CRRA Annual Meeting – The meeting will take place on Wednesday, February 3, 2010 at 9:00 AM and will be held at the Holiday Inn in Waterbury.

New Milford Recycling/Garrick Farms – Katie Hughes reported that she recently visited this for-profit recycling center in New Milford. The company currently hauls her food and paper waste three times a week. The waste is converted to mulch, compost and potting soil. Members discussed at length ways in which this or a similar company could provide additional ecologically sound methods of recycling to the local community, and how such a program would fit in with DMIAAB's current management plan. The Commission decided that a good first step would be for Katie to ask other local restaurants if they would be interested in participating in this program. Ron Capozzi noted that a group of restaurants in a localized area might be eligible for a reduced hauling fee. Also, such an effort might peak residents' interest and a company container could be placed at the recycling center. Katie will also look into having compostable bags available on site for residents to purchase.

DMIAAB Employee Jackets – *A motion was made by Ron Capozzi, seconded by Jim Gibbons, to purchase twelve safety jackets as described in the Site Manager's Report, providing such purchase is not inconsistent with member town policy. The motion passed unanimously.*

Approval of Minutes - *A motion was made by Jim Gibbons, seconded by Bob Czarnecki, to approve the December 17, 2009 minutes with the following corrections: 1. Site Manager's Report, 5<sup>th</sup> item, remove last sentence, 2. Site Manager's Report, 6<sup>th</sup> item, 1<sup>st</sup> line, change "compactor" to "loader to compact paper containers", 3. Status of Storm Water Sedimentation Tank, 2<sup>nd</sup> line, change "immediate" to "immediately", 4. Budget, 2<sup>nd</sup> line, add the word "stated" before the word "that", and 5. Approval of November minutes, 2<sup>nd</sup> line, change "209" to "2009". The motion passed unanimously.*

Sticker Check – Frank Petrella reported that he has seen many cars at the transfer station with either out dated or no stickers. Bob Matuskiewicz will look into the matter.

**Adjournment:** There being no further business to discuss, Chairman DelVecchio adjourned the meeting at 8:00 PM.

Respectfully submitted,

Trish Dynia  
Recording Secretary

cc: Durham Town Clerk, Middlefield Town Clerk, Board Members