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Draft Minutes of the Town of Durham Compensation Review/Personnel Policy Board
Regular Meeting Thursday, October 15th, 2009 7:00 p.m., in the Town Hall 2nd floor
conference room.

Present: Roger Kleeman, Fred Raley, Lisa Stafford, Martin Anderson
Absent: Claudia O'Connell

- Meeting was called to order at 7:06 p.m. by Chair Martin Anderson
- Minutes of the September 17th meeting were reviewed and approved by all present
- Martin notified the Board that his membership was continued by vote at the Town meeting October 5th, with appreciation
- Working session on draft of employee handbook/personnel policies was conducted
- Board needed to determine if the management study of public works (and associated policies) were approved/adopted
- Board need to make certain with First Selectman and Beth that policies are located that should be appropriately placed in manual
- Ethics policy will be requested for placement by reference
- Martin will locate state policies/statutes regarding nepotism
- The appropriate/required route for manual adoption was discussed
- Review continues of working draft through and including Section 8
- A motion to adjourn was approved by all present at 8:20 p.m.

Respectfully submitted,

Martin W. Anderson, Ph.D.

Chair