

Town of Durham Compensation Review/Personnel Policy Board

Minutes of Special Meeting of March 24th 2010 2nd Floor Durham Town Hall

Present: Members Martin Anderson, Roger Kleeman , Lisa Stafford, and Fred Raley

1. Opening/ Motion to approve prior meeting notes . Martin opened meeting at 7:10pm. Martin made a motion to approve the minutes from last special meeting. Motion was properly made and seconded. Motion to accept prior committee meeting minutes approved.
2. Began review of Draft Personnel Policy Manual at draft section 8.1. Discussion and editing took place as a working session.
3. Lisa would work to bring all edits up-to-date and then provide to Beth Moncata for making fonts and numbering system consistent throughout the document.
4. The board resolved that meeting at the regular third Thursday for April was too aggressive a time frame for updating edits so a motion was properly made and seconded and approved that the board would set a special meeting of either April 28th or 29th, 2010 as space was available. Martin would check with Beth Moncata on space availability for our regular 7:00 p.m. meeting time.
5. Motion to adjourn meeting at 8:48pm made by Martin. Seconded by Lisa and approved by all group members.

Respectfully submitted,

Martin W. Anderson, Ph.D.

Chair