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Office of the Town Clerk

CLEAN ENERGY TASK FORCE COMMITTEE MEETING
7:30 PM MONDAY, Sept 9, 2009
2nd FLOOR CONFERENCE ROOM DURHAM TOWN HALL
SPECIAL MEETING MINUTES

Attendance: Susan Michael, Becca Fowler, Tom Starr, Sandi Kalinowski, Jen Muir, Dwight Fowler, Jen Huddleston

Minutes:

Focus of the meeting was planning for the Durham Fair Discovery Tent Booth.

School groups will be present at the fair on Friday.

Jen had pursued the ideas for the bike energy to electricity conversion machines. Quote obtained was \$2000 to purchase one. This cost is prohibitive.

The Smart Energy Game display from DEP would provide an interactive display for fair booth. Becca will call Thursday to try to reserve it. Dwight will pick it up if we can reserve it or we might get someone else in town who works at the DEP.

Paul has the solar harvester reserved. You just plug in the appliance of choice. We have a light display that is interactive from CL&P showing differences of light bulb energy consumption.

We have Rob Matto to talk about energy efficiency from 6 -9pm.

Tom will buy a sampling of insulating and energy efficiency materials to display.

Dwight contacted Joe Swift.

Tom will be able to do 6:00-9:00 PM shift.

Responsibilities:

1. Power is available in discovery tent.
2. Dwight will bring a 20 foot extension cord and outlet strip. Will drop off at Paul's house by Thursday. (Check with Paul about when to drop off items).
3. Jen H. has two tables. Need to be covered.
4. Tom is bringing plastic roll of table cloth.
5. Becca will find out how big the DEP game is and how it works.
6. Have a chair available for the booth. (Sue can have portable chair available)
7. Sandi has a roll of white duct tape, to secure signs/table covers.
8. Sue will build the support and CETF banner support.
9. Smaller sign with theme has not been created – may not be necessary.
10. Forms we will have: fuel cell energy, Sterling Planet, Becca's flier, signup forms for clean energy option.

11. Becca is going to finish the energy saving fliers. Sandi can coordinate getting ~220 copies printed.
12. Becca is going to call and reserve the Smart Energy Game from DEP.
13. Sandi said she will check for easels that may be available to borrow from the garden club.
14. Tom will e-mail Kat at Sterling again about forms and solar panel model and wind turbine model.
15. Have about 20 decals to hand out for signups. Dwight will bring these.
16. Sue can bring Sterling Planet t-shirts.
17. Sandi will send Becca the original decal document.
18. We could set the non valuable stuff up on Thursday in the discovery tent.
(Tables, banner display)
19. Pencils/Pens... Sue
20. Jen will e-mail Sue Cipriani about interactive nature of the display.

Signups:

See table.

Cleanup: Solar Harvester will get pulled to Paul's. The rest of the materials could be brought to Sue's van behind the Maintenance Shed. Everyone should label their items.