

Durham Clean Energy Task

Meeting Minutes

April 5, 2010

Attendees:

Jen Muir
Ralph Chase
Rebecca Fowler
Sue Michael
Paul Griese
Lorrie Martin
Jen Huddleston
Tom Starr
Laura Francis
Tim Heller
Katharine Conroy

Community Grant Program

Funds are still available for programs that would promote clean energy/clean energy sign ups . Task force can solicit projects from the community to raise awareness and encourage sign-ups. Other town's have given away light bulbs as part of their programs. Total program funds are \$5,000. Projects can be as small as \$250, and as large as \$2,000. One project can be funded at a time.

The first step in this process will be to advertise the program. The program could be advertised in the Town Times and on the town website. Advertisement should include rules and program guidelines, and links to forms that are on the CCEF website.

Paul and Katharine will develop the advertisement and post in newspaper and website.

Earth Day Concert

Committee could have a table/booth at the Earth day Concert at the high school on April 22rd (Thursday).

- 6-7pm tables set up in the lobby with environmental themes
- Sue can have students hand out our information including sign-up forms. Rebecca and Tim also volunteered to stand at the booth.
- Booth/table would require CETF sign, sign-up forms, and educational material (all left over from the fair).

- Jen H and Sue have sign-up forms and educational material. Sue will check on what she has left from the fair. Jen H has the decals.
- Booth space will be free

Meetings

May 3rd meeting will be at the Town hall. Jen M. has reserved the town hall room for that meeting.

Town Energy Plan

Laura Francis discussed the Town Energy Plan with the committee. Laura and Dick McManus are reviewing the draft plan and will provide the committee with specific tasks or areas for involvement. The committee would like to identify community members with specific expertise to assist in the goals of the plan. Laura has identified that buildings are an area of focus for the town right now. Jen M will contact Dick to determine how the committee can best assist him in his facilities management role with support specific to energy management and conservation.

Benchmarking

Laura Francis confirmed that her son has entered the Town's data into the EPA's portfolio manager program. Some adjustment to the information in the program must be made before the town can be confident in the scores produced.

Committee Members

The committee was originally established to have 9 members. The committee can identify other potential members and it may be beneficial to identify community members with specific expertise. These specific requests can be advertised in the paper or online.

The committee members should have 3 year terms and they should be staggered. The committee will need to establish a way for staggering the terms of the members.

CCEF Communities Program

Laura has indicated that due to savings from the new electrical supply contract there may be funds available in the budget to cover the cost of REC purchase. However, without collaborating with Middlefield the solar panel system cannot be obtained for the high school from the CCEF. Middlefield must also purchase their RECs in order for Durham/Middlefield to qualify. Total sign-ups would also have to equal 200. Jen H will report back on Middlefield's status.

Next Meeting

May 3rd in the town hall