

*Board of Selectmen's Meeting  
7:00 p.m., Monday, December 14, 2009  
3<sup>rd</sup> Floor Meeting Room, Town Hall*

Meeting Minutes-REVISED

Call to order and roll call

Laura Francis called the meeting to order at 7:00 p.m. and led with the pledge of allegiance. John Szewczyk and James McLaughlin present.

Approval of the Agenda

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE THE AGENDA AS PRESENTED. ALL AYE

Public Comments

None

Ethics Commission resignation

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO ACCEPT THE RESIGNATION OF PATRICIA KUPCHO FROM THE ETHICS COMMISSION WITH REGRET AND APPRECIATION. ALL AYE

Economic Development Commission appointment

MOTION BY LAURA FRANCIS SECONDED BY JOHN SZEWCZYK TO APPOINT CHERYL SALVA TO FILL A VACANCY ON THE ECONOMIC DEVELOPMENT COMMISSION WHOSE TERM WILL EXPIRE 2010. ALL AYE

Historic District Commission appointment

Tabled. To be done under agenda item #9, end of year appointments.

Inland Wetlands and Water Courses Commission appointment

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPOINT GENE RIOTTE TO FILL A VACANCY ON THE IWWC COMMISSION WHOSE TERM WILL EXPIRE 2011. ALL AYE

Greater New Haven Central Tourism representative appointment

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO RE-APPOINT LEONARD BAGINSKI AS THE TOWN OF DURHAM REPRESENTATIVE TO THE GREATER NEW HAVEN CENTRAL TOURISM REPRESENTATIVE WHOSE TERM WILL EXPIRE JUNE 30, 2012. ALL AYE

End of year appointments

- ANIMAL CONTROL

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO RE-APPOINT BRUCE RAU AS ANIMAL CONTROL OFFICER FOR A TWO YEAR TERM TO EXPIRE 2011. ALL AYE

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO RE-APPOINT MARTHA RAU AND APRIL LEILER AS ASSISTANT ANIMAL CONTROL OFFICERS FOR A TWO YEAR TERM TO EXPIRE 2011. ALL AYE

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPOINT JOHN MILLER AS ASSISTANT ANIMAL CONTROL OFFICER FOR A TWO YEAR TERM TO EXPIRE 2011. ALL AYE

- BUILDING CODE BOARD OF APPEALS

MOTION BY LAURA FRANCIS SECONDED BY JOHN SZEWCZYK TO RE-APPOINT WILLIAM THODY TO A FIVE YEAR TERM ON THE BUILDING CODE BOARD OF APPEALS TO EXPIRE 2014. ALL AYE

- CONSERVATION COMMISSION

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO RE-APPOINT RALPH CHASE AND FREDERICK HUNTLEY TO A THREE YEAR TERM ON THE CONSERVATION COMMISSION TO EXPIRE 2012. ALL AYE

- ECONOMIC DEVELOPMENT COMMISSION

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO RE-APPOINT PETER CASCINI AND ONA MCLAUGHLIN TO A TWO YEAR TERM ON THE ECONOMIC DEVELOPMENT COMMISSION TO EXPIRE 2011. ALL AYE

- HEALTH DEPARTMENT

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO RE-APPOINT DR. BRADFORD WILKINSON TO A FOUR YEAR TERM AS DIRECTOR OF HEALTH TO EXPIRE 2013. ALL AYE

- HISTORIC DISTRICT COMMISSION

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPOINT GORDON WOLFGANG TO A FIVE YEAR TERM AS AN OUT OF DISTRICT - REGULAR MEMBER OF THE HISTORIC DISTRICT COMMISSION TO EXPIRE 2014. ALL AYE

- INLAND WETLANDS & WATER COURSES AGENCY

MOTION BY LAURA FRANCIS SECONDED BY JOHN SZEWCZYK TO RE-APPOINT PAT DINATALE TO A THREE YEAR TERM ON THE IWWC AGENCY TO EXPIRE 2012. ALL AYE

MOTION BY LAURA FRANCIS SECONDED BY JOHN SZEWCZYK TO APPOINT PETER CASCINI TO A THREE YEAR TERM ON THE IWWC AGENCY TO EXPIRE 2012. ALL AYE

- RECREATION COMMITTEE

TABLED UNTIL NEXT MEETING

- SENIOR CITIZEN BOARD

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO RE-APPOINT BEVERLY PEDERSEN AND KAREN THODY TO A THREE YEAR TERM ON THE SENIOR CITIZEN BOARD TO EXPIRE 2012. ALL AYE

- TREE WARDEN

MOTION BY LAURA FRANCIS SECONDED BY JOHN SZEWCZYK TO APPOINT TIM LARKIN AS TREE WARDEN FOR A TWO YEAR TERM TO EXPIRE 2011. ALL AYE

- WATER COMMISSION

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO RE-APPOINT DR. BRAD WILKINSON AND RAY BAHR TO A THREE YEAR TERM ON THE WATER COMMISSION TO EXPIRE 2012. ALL AYE

**Permission to appoint Jonathan R. Handley as Fire Inspector upon successful completion of pre-certification course**

L. Francis explained that part of the criteria considered for enrollment in the Fire Marshall Pre - Certification Module program was the appointing authority must provide a signed statement indicating that she will appoint J. Handley upon successful completion of the program. Bill Witecki commented that Bob Morpurgo would be stepping down from the position when John completes his training.

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO GRANT PERMISSION TO THE FIRST SELECTMAN TO APPOINT JONATHAN R. HANDLEY AS FIRE INSPECTOR UPON SUCCESSFUL COMPLETION OF PRE-CERTIFICATION COURSE. ALL AYE

**Approval of 2010 Board of Selectmen budget meeting schedule**

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO ACCEPT 2010 BUDGET MEETING SCHEDULE AS PRESENTED. ALL AYE

Thursday, January 7<sup>th</sup>, 6:30 p.m.

Monday, January 11<sup>th</sup>, 7:00 p.m., regular meeting

Saturday, January 16<sup>th</sup>, 9:00 a.m.

Wednesday, January 20<sup>th</sup>, 3:00 p.m.

Monday, January 25<sup>th</sup>, 7:00 p.m., regular meeting

Saturday, January 30<sup>th</sup>, 9:00 a.m.  
Monday, February 8<sup>th</sup>, 7:00 p.m., regular meeting  
Wednesday, February 10<sup>th</sup>, 3:00 p.m.

**2010 Board of Education/Board of Selectmen meeting schedule**

**MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE 2010 BOE/BOS MEETING SCHEDULE AS PRESENTED. ALL AYE**

Thursday, January 7, 2010, 4:00 p.m.  
Thursday, September 2, 2010, 4:00 p.m.

**Approval of Resolution regarding a comprehensive energy plan for the Town of Durham**

**MOTION BY LAURA FRANCIS SECONDED BY JOHN SZEWCZYK TO APPROVE RESOLUTION REGARDING COMPREHENSIVE ENERGY PLAN FOR THE TOWN OF DURHAM AS PRESENTED. ALL AYE**

Resolution Regarding a Comprehensive Energy Plan for the Town of Durham

**WHEREAS**, the Town of Durham is committed to achieving a more sustainable future by efficient operation of its facilities, lighting systems and vehicle fleet through implementation of energy conservation strategies and the use of renewable energy sources; and

**WHEREAS**, the Town of Durham has committed to the “20% by 2010” campaign such that by the year 2010, the town’s municipal facilities will purchase 20% of its energy needs from clean energy sources; and

**WHEREAS**, improved energy efficiency promotes and improves the fiscal health and well-being of the Town of Durham.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SELECTMEN OF THE TOWN OF DURHAM** that the Clean Energy Task Force and the Building Official/Facilities Manager be hereby requested, together with key stakeholders in the community and town departments, to develop a comprehensive energy plan for the Town’s buildings, lighting and vehicle fleet.

The energy plan shall identify opportunities for (i) energy mitigation through improved efficiencies and a culture of conservation and (ii) the increased use of clean and renewable energy sources. The scope of the plan shall include, but not be limited to, an evaluation of mechanical and personal uses of energy, policies and practices to achieve reductions in energy use, an analysis of state and federal financial incentives. The plan shall prioritize actions that reduce: energy costs over the lifetime of the investment, volatility in energy costs, greenhouse gas emissions, indoor and outdoor air pollution and dependency on fossil fuels. The final plan shall be submitted to the Board of Selectmen by February 1, 2010.

Laura L. Francis  
First Selectman

John T. Szewczyk  
Selectman

James W. McLaughlin  
Selectman

**Approval of reimbursement from Lexington Place Condominium Association Sewer Reserve Account in the amount of \$5,441.00 for repairs done to community sewer system**

L. Francis explained that the Town of Durham has an agreement with Lexington Place Condominium Association, Inc. for replacement reserve for a community sewage system. Property Management Services, Managing Agent for Lexington Place, was asking for reimbursement for repairs done to the system in the amount of \$5,441.

**MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE REIMBURSEMENT TO LEXINGTON PLACE CONDOMINIUM ASSOCIATION IN THE AMOUNT OF \$5,441.00 FROM LEXINGTON PLACE SEWER RESERVE ACCOUNT AS ADMINISTERED BY THE TOWN OF DURHAM. ALL AYE**

**Tax refunds**

**MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE THREE TAX REFUNDS TOTALING \$496.32 AS PRESENTED BY THE TAX COLLECTOR. ALL AYES**

**Set time, date, place and approve Call to Special Town Meeting**

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO SET DATE OF TUESDAY, DECEMBER 29, 2009, 8:00 P.M., AT THE TOWN HALL AND APPROVE CALL TO SPECIAL TOWN MEETING. ALL AYE.

CALL TO A SPECIAL TOWN MEETING  
TOWN OF DURHAM

A SPECIAL TOWN MEETING of the Electors and Citizens qualified to vote at Town Meetings of the Town of Durham will be held in the 3<sup>rd</sup> Floor Meeting Room, Town Hall, on Tuesday, December 29, 2009 at 8:00 p.m. for the following purpose:

1. To approve the transfer of up to \$450,000 from #9580 Reserve for Fire Equipment to #6700-494 CIP-Fire Department for the purchase of a 2010 Spartan Water Supply Engine as recommended by the Board of Finance at their meeting of December 7, 2009.

Laura L. Francis  
First Selectman

John T. Szewczyk  
Selectman

James W. McLaughlin  
Selectman

**Approval of Board of Selectmen meeting minutes of November 9<sup>th</sup> and November 30<sup>th</sup>, 2009**

MOTION BY LAURA FRANCIS SECONDED BY JOHN SZEWCZYK TO APPROVE MINUTES OF NOVEMBER 9, 2009 AS PRESENTED. L. FRANCIS, J. SZEWCZYK; AYE, J. MCLAUGHLIN; ABSTAIN

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE MINUTES OF NOVEMBER 30, 2009 AS PRESENTED. ALL AYE

**Old/ New business**

L. Francis discussed the following old business.

- L. Francis attended both COST and CCM legislative meetings; new legislation and mandate relief was discussed.

L. Francis discussed the following new business.

- November Status Report from Resident State Trooper; Motor vehicle enforcement was conducted on Parmelee Hill Road/William Drive, Maple Avenue/Talcott Lane, Route 17 near Winsome Road, Little Lane, and Coe Road, and Pickett Lane on the evening shift per a request of the First Selectman. There were 47 motor vehicle infractions, 12 motor vehicle warnings, 15 motor vehicle accidents - 4 with injuries, 3 criminal arrests, 9 criminal investigations including 4 residential burglaries, and 338 calls for service.
- L. Francis has been appointed to the Workforce Alliance Council of Chief of Elected Officials.
- The Connecticut Department of Transportation was in to meet with L. Francis and Kurt Bober to discuss the culvert replacement on Route 17 near Coe Road which is due to start in the summer of 2011.
- L. Francis and K. Bober started bi-weekly public works in service training and the first meeting went well.

**Selectmen's comments**

J. Szewczyk asked the Board if they had any comments or issues with a request he received for permission from a student from Cuginchaug to use Allyn Brook for a fundraiser "duck race". Topics such as getting a permit from the state for the fundraiser and any legal/environmental issues were discussed.

J. Szewczyk wanted to notify the town that his town email was not working. J. McLaughlin noted his has not been working for the past couple of weeks. L. Francis commented that she would notify Kim Garvis.

J. Szewczyk questioned signage on Town House Road and asked if the Board thought additional signage was needed. L. Francis and J. McLaughlin thought the current signage was appropriate.

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO CANCEL REGULAR BOARD OF SELECTMEN'S MEETING OF DECEMBER 28, 2009. ALL AYE

**Public comments**

Francis Willett brought the Selectmen up to date on the following:

- He attended the last Public Safety meeting where he did a presentation on the towns' emergency notification system.
- He is working with RST Peter DiGioia to set up his computer to use the system to contact neighborhood watch blocks.
- He is also working on a new mailer and a new opt in form for residents.
- A meeting will be scheduled with the school system on the stand alone module they will be using.
- He talked about the cost of the system to the town being significantly reduced under the State of Connecticut system.

**Adjourn**

MOTION BY JAMES MCLAUGHLIN SECONDED BY LAURA FRANCIS TO ADJOURN MEETING AT 7:53 P.M. ALL AYES

Respectfully submitted,

Beth Moncata