

*Special Board of Selectmen's Meeting Minutes  
3:00 p.m., Thursday, January 22, 2009  
2nd Floor Meeting Room, Town Hall*

***Budget Meeting***

In attendance: Laura Francis, John Szewczyk, James McLaughlin, Maryjane Malavasi, Valerie Kilmartin, Jane Eriksen

Laura Francis opened the meeting by asking Maryjane Malavasi to give an overview on the current status of budgets submitted. Maryjane Malavasi stated that about 95% of the budgets have been received and the bottom line overall reduction is 1.6%. She also had the following statistics; 34 or 37% of dept requests have come in below budget, 22 or 24% have increased (contractual), 17% remain the same.

Valerie Kilmartin was present to review her budget. She started with Library Wages #5001 and stated she would not take a salary this year. Acct #5002-Information Technology has a 3% increase due to contractual costs. In account #5003-Grounds maintenance V. Kilmartin stated she could cut \$3,000 if the Library would be able to secure the services of Public Works to do just mowing; she may need a service twice a year to clip and clean the grounds. Acct#5004-Books and Media, she stated the Library was buying more books on CD which are more expensive and there has been an increase on usage. Acct#5005-Library expenses, there is an increase in the elevator contract. She stated she reviewed her budget with the Library Board of Trustees and they agreed with what she presented; Jane Eriksen confirmed this stating the Trustees reviewed the budget and could not find any other areas to cut back in.

**Parking Lot Lease - 5006**

L. Francis asked V. Kilmartin and J. Eriksen about the current parking situation at the Library referring to the current Parking Lot Lease that the Town has with United Churches. The current lease is entering its last year before it will be renewed for another five years. V. Kilmartin stated it would be very hard to give up parking spots with the Town Hall employees and patrons using them. J. Eriksen said the Board of Trustees did an analysis in prior years of other libraries leasing parking and she would look for it.

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE PARKING LOT LEASE ACCT#5006 AS PRESENTED IN THE AMOUNT OF \$2,905.00 AND TO SEND A LETTER REQUESTING A REVIEW. ALL AYE.

**Library - Information Technology - 5002**

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO ACCEPT 5002-376 AS PRESENTED AT \$38,663.00. ALL AYE

**Library - Library Expenses - 5005**

Reduce line item #151 to zero  
Reduce line item #153 to \$1,000.00  
Reduce line item #154 to \$100.00  
Reduce line item #157 to \$6,000.00

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE #5005 IN THE AMOUNT OF \$22,221.00. ALL AYE

**Farmers Market - 6030**

Reduce line item #151 to \$250.00  
Reduce line item titled Fire Police Donation to \$500.00

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE #6030 IN THE AMOUNT OF \$1,150.00. ALL AYE

**Tree Warden - 2540**

L. Francis will call Terence Keenan to discuss budget.

**Employee Assistance Program - 2545**

MOTION BY LAURA FRANCIS SECONDED BY JOHN SZEWCZYK TO APPROVE AS PRESENTED AT \$748.00. ALL AYE

**Drug & Alcohol Testing - 2550**

MOTION BY LAURA FRANCIS SECONDED BY JOHN SZEWCZYK TO APPROVE AS PRESENTED AT \$2,000.00. ALL AYE

**Emergency Management - 4000**

Line #134 Stipend add \$1,000.00

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE #4000 IN THE AMOUNT OF \$3,767.00. ALL AYE

**Emergency Operations Center - 4003**

MOTION BY LAURA FRANCIS SECONDED BY JOHN SZEWCZYK TO APPROVE BUDGET AS PRESENTED AT \$4,000.00. ALL AYE

**Volunteer Fire Department - 4020**

Request Harry Hall to next budget meeting to discuss.

**Volunteer Ambulance Company - 4030**

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE BUDGET AS PRESENTED AT \$23,631.00. ALL AYE

**Public Safety Data Systems - 4031**

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE BUDGET AS PRESENTED AT \$10,205.00. ALL AYE

**Town Wide Radio Communications - 4032**

MOTION BY LAURA FRANCIS SECONDED JOHN SZEWCZYK TO APPROVE BUDGET AS PRESENTED AT \$27,181.00. ALL AYE

**Fire Pond Fund - 4045**

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE BUDGET AS PRESENTED AT \$5,000.00. ALL AYE

**Resident State Trooper - 4056**

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE BUDGET AS PRESENTED AT \$98,660.00. ALL AYE

**Public Safety Committee - 4065**

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO REDUCE #4065 PUBLIC SAFETY COMMITTEE AS FOLLOWS: 151 LEGAL ADS TO ZERO, 153 POSTAGE TO ZERO, 154 PRINTING TO \$250.00 BASED ON HISTORY, FOR A TOTAL BUDGET OF \$1,050. L. FRANCIS AND J. MCLAUGHLIN AYE, J. SZEWCZYK NAY.

John Szewczyk asked the Selectmen to support the committee should they return with plans for a project.

**Social Services - 4515**

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO REDUCE BUDGET #4515 AND CHANGE THE LINE NUMBERS TO READ #152 DUES AND MEETINGS IN THE AMOUNT OF \$300.00 AND #351 MILEAGE IN THE AMOUNT OF \$200.00, FOR A TOTAL BUDGET OF \$500.00. ALL AYE.

Meeting adjourned at 5:54 p.m.

Respectfully submitted, Beth Moncata