

*Board of Finance Meeting*  
8:00 a.m., Saturday, March 21, 2009  
2<sup>nd</sup> Floor Conference Room, Town Hall

*Minutes - Budget Workshop*

Members present: Fran Korn, Loraine Coe, Rosemarie Naples, Elmer Clark, Rob DeSimone

Members absent: Jay Berardino

Others present: Maryjane Malavasi

F. Korn called the meeting to order at 8:00 a.m.

Maryjane Malavasi discussed 3/20/09 draft of bottom line budget to date.

Fran Korn discussed the current year budget deficit, expressed concern about the 2010-2011 budget, and discussed revenue projections.

**General discussion**

General discussion was held on capital improvements for the Fire and Public Works Departments, supplemental requests made during the budget year, and increasing the contingency account.

**1010 - Consultants**

Line #204 Consultants - reduced to \$12,000.

Total budget reviewed \$42,482.00

**1526 - Finance Department**

No change

**2020 - Conservation Commission**

Line #449 Mowing/Cleanup/Supplies - reduce to \$3,000.

Total budget reviewed \$6,600.00

**2540 - Tree Warden**

Line #359 Contracted Tree Work - reduce to \$15,800.

Total budget reviewed \$20,375.00

**4055 - Resident State Trooper**

Line #117 Clerical - no change

Total budget reviewed \$132,740.00

**3010 - Public Works**

M. Malavasi advised the Board of Kurt Bober's recommendations for reductions that total \$3,000.00 which they accepted:

Line #305 Hand tools - reduce by \$500.

Line #306 Chemicals - reduce by \$200.

Line #309 Uniforms - reduce by \$300.

Line #581 Bituminous Concrete - reduce by \$1,500.

Line #582 Stone - reduce by \$500.

The Board chose to add back to Line #581 Bituminous Concrete - \$2,000 (3-17-09 meeting)

Total Line #581 \$7500.00

Total budget reviewed \$55,550.00

**3014 - Chip Sealing**

No change

**General Discussion**

**Energy Update at the Library**

R. DeSimone brought the Board up to date on HeaTech energy update of the Library boilers; upon inspection Heat Tec suggested getting the boilers cleaned before he does an energy audit. HeaTech also stated the HVAC system was somewhat complicated and suggested having CL&P do an energy audit. B. Moncata brought to his attention that CL&P is not offering the energy audit at this time due to economic constraints but she would check on the status of the CCM energy audit.

**Town Owned Building Maintenance**

M. Malavasi reviewed a compiled town owned building maintenance sheet.

**Public Works Capital Request for Small Pickup Truck**

Discussion on Public Works request for a small pickup. MJ Malavasi reported that K. Bober will continue to look for a vehicle through the State surplus program, but recommended keeping the amount in next year's capital budget at this time.

**Revenue Discussion**

Local Revenue #689 Bank Interest - reduced by \$20,000

**6020 - Contingency**

After discussion contingency was increased to a total of \$122,200.

**Staffing & Salaries**

E. Clark suggested non union employees making \$50,000 and over be frozen.

F. Korn stated the Board of Selectmen need to address staffing and salaries.

**Budget Hearing**

A PowerPoint presentation will be made again this year. There was a short discussion on the town portion of the budget going to referendum; anticipated costs, how much time it would take to set up, and getting potential input from residents on this topic at the budget hearing.

Meeting adjourned at 10:05 a.m.

Respectfully submitted,

Beth Moncata