

Board of Finance Meeting
7:00 p.m., Tuesday, October 20, 2009
2nd Floor Conference Room, Town Hall

Minutes

Members present: Fran Korn, Rob DeSimone, Elmer Clark, Rosemarie Naples, Loraine Coe.
Jay Berardino arrived at 7:15 p.m.

Others present: Maryjane Malavasi, Kurt Bober, Renee Edwards, Laurie Stevens

Call to order

Fran Korn called the meeting to order at 7:00 p.m.
Add item 4b. Audit Progress Billing to agenda.

Minutes

Regular Meeting of September 15, 2009

MOTION BY ROSEMARIE NAPLES SECONDED BY LORAIN COE TO APPROVE SEPTEMBER 15, 2009 MEETING MINUTES AS PRESENTED. AYE; DESIMONE, CLARK, NAPLES, COE ABSTAIN; KORN

Correspondence

Request for BoF Representative to RSD13 Administrator Negotiations

Rob DeSimone accepted request to be Board of Finance representative to RSD13 Administrator Negotiations.

Invoices

Secretarial Services

MOTION BY ROSEMARIE NAPLES SECONDED BY ELMER CLARK TO APPROVE INVOICE FOR SECRETARIAL SERVICES IN THE AMOUNT OF \$67.50. ALL AYE

James A. George

MOTION BY ROSEMARIE NAPLES SECONDED BY ELMER CLARK TO APPROVE INVOICE FOR PROGRESS BILLING ON FY09 AUDIT IN THE AMOUNT OF \$3,000. ALL AYE

Old Business

Ambulance Building Funding Request

Kurt Bober was in attendance to discuss Ambulance Building repairs. Upon further review of 205 Main Street, the Building Official/Facilities Manager, Road Foreman and EMS Chief have concluded that minimum repairs should be done on the building in order to protect it. K. Bober stressed that the recommendations do not include any repairs related to the EMS operation. K. Bober also noted that further repairs will be necessary should the building continue to remain as headquarters for the DVAC. He then presented the following estimates which totaled \$25,000.

- Correct flat roof area, \$5,000.00
- Correct Chimney and Misc. Masonry, \$5,000.00
- Update Electrical Service, \$4,000.00
- Misc. Exterior & Interior Painting, \$4,000.00
- Provide ½ bath, \$4,000.00
- Remedy leak under front stairs on southwest corner, \$3,000.00

F. Korn asked if there was a plan beyond this. K. Bober responded that these repairs were necessary to protect the building and anything beyond this would be contingent on the status

of the proposed public safety facility. The Board agreed on the repairs and then asked K. Bober to go out to bid for the repairs presented and return with actual dollar figures.

MOTION BY LORAIN COE SECONDED BY ROSEMARIE NAPLES TO REQUEST THE BOARD OF SELECTMEN CALL A TOWN MEETING TO TRANSFER \$25,000 FROM #9200 BUILDING MAINTENANCE RESERVE FUND TO ACCOUNT #4030 AMBULANCE BUILDING MAINTENANCE FOR REPAIRS TO 205 MAIN STREET. ALL AYE

Town Report Cover and Dedication

Elmer Clark nominated George Zeeb for dedication noting he felt he deserves the recognition. Loraine Coe nominated Dorothy Willett for dedication noting how devoted she has been in town.

MOTION BY ROSEMARIE NAPLES SECONDED BY ROB DESIMONE TO DEDICATE THE 2009 TOWN REPORT TO BOTH GEORGE ZEEB AND DOROTHY WILLETT. ALL AYE

F. Korn and M. Malavasi will work together on the report cover.

Request for Transfer from Reserve Fund - DPW Equipment

K. Bober asked the Board for \$19,621 for the final buy-out payment on the lease for the loader noting that he misread the lease at budget time.

MOTION BY ROSEMARIE NAPLES SECONDED BY LORAIN COE TO REQUEST THE BOARD OF SELECTMEN CALL A TOWN MEETING TO TRANSFER \$19,621 FROM #9685 RESERVE FOR HIGHWAY EQUIPMENT FUND TO #3005 CAPITAL EQUIPMENT LEASES FOR THE FINAL PAYMENT ON THE LOADER. ALL AYE

Any other business that comes before the board

K. Bober notified the Board that the underground tank at the Library has been removed with very good results. He noted that no contamination was found.

K. Bober talked about the \$32,000 that was put into reserve fy09-10 for a new dump truck and if/how he should go about making a purchase. The Board felt he should not put the purchase off and to see what is available, noting that the vehicle should be fuel efficient, and to come back to the Board with cost estimates and specifications.

M. Malavasi asked the Board for a tentative date to meet with auditors to review the audit; Wednesday or Thursday, November 4th or 5th. M. Malavasi will advise.

Adjournment

MOTION BY FRAN KORN SECONDED BY LORAIN COE TO ADJOURN MEETING AT 7:30 P.M.

Respectfully submitted,

Beth Moncata