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Office of the Town Clerk

Board of Finance Meeting
8:00 a.m., Saturday, March 21, 2009
2nd Floor Conference Room, Town Hall

Minutes – Budget Workshop

Members present: Fran Korn, Loraine Coe, Rosemarie Naples, Elmer Clark, Rob DeSimone

Members absent: Jay Berardino

Others present: Maryjane Malavasi

F. Korn called the meeting to order at 8:00 a.m.

Maryjane Malavasi discussed 3/20/09 draft of bottom line budget to date.

Fran Korn discussed the current year budget deficit, expressed concern about the 2010-2011 budget, and discussed revenue projections.

General discussion
General discussion was held on capital improvements for the Fire and Public Works Departments, supplemental requests made during the budget year, and increasing the contingency account.

1010 – Consultants
Line #204 Consultants – reduced to $12,000.
Total budget approved $42,482.00

1526 – Finance Department
No change

2020 – Conservation Commission
Line #449 Mowing/Cleanup/Supplies – reduce to $3,000.
Total budget approved $6,600.00

2540 – Tree Warden
Line #359 Contracted Tree Work – reduce to $15,800.
Total budget approved $20,375.00

4055 – Resident State Trooper
Line #117 Clerical – no change
Total budget approved $132.740.00

3010 – Public Works
M. Malavasi advised the Board of Kurt Bober's recommendations for reductions that total $3,000.00 which they accepted:
Line #305 Hand tools – reduce by $500.
Line #306 Chemicals – reduce by $200.
Line #309 Uniforms – reduce by $300.
Line #581 Bituminous Concrete – reduce by $1,500.
Line #582 Stone – reduce by $500.

The Board chose to add back to Line #581 Bituminous Concrete - $2,000 (3-17-09 meeting)
Total Line #581 $7500.00

Total budget approved $55,550.00

3014 – Chip Sealing

No change

General Discussion

Energy Update at the Library

R. DeSimone brought the Board up to date on HeaTech energy update of the Library boilers; upon inspection Heat Tec suggested getting the boilers cleaned before he does an energy audit. HeaTech also stated the HVAC system was somewhat complicated and suggested having CL&P do an energy audit. B. Moncata brought to his attention that CL&P is not offering the energy audit at this time due to economic constraints but she would check on the status of the CCM energy audit.

Town Owned Building Maintenance

M. Malavasi reviewed a compiled town owned building maintenance sheet.

Public Works Capital Request for Small Pickup Truck

Discussion on Public Works request for a small pickup. MJ Malavasi reported that K. Bober will continue to look for a vehicle through the State surplus program, but recommended keeping the amount in next year's capital budget at this time.

Revenue Discussion

Local Revenue #689 Bank Interest – reduced by $20,000

6020 – Contingency

After discussion contingency was increased to a total of $122,200.

Staffing & Salaries

E. Clark suggested non union employees making $50,000 and over be frozen.
F. Korn stated the Board of Selectmen need to address staffing and salaries.

Budget Hearing

A PowerPoint presentation will be made again this year. There was a short discussion on the town portion of the budget going to referendum; anticipated costs, how much time it would take to set up, and getting potential input from residents on this topic at the budget hearing.

Meeting adjourned at 10:05 a.m.

Respectfully submitted,

Beth Moncata