

Board of Finance Meeting
7:00 p.m., Tuesday, April 20, 2010
2nd Floor Conference Room, Town Hall

Minutes

Members present: Fran Korn, Loraine Coe, Helen Larkin, Rosemarie Naples, Renee Edwards, Rob DeSimone

Call to order

Fran Korn called the meeting to order at 7:00 p.m.

Minutes

MOTION BY ROB DESIMONE SECONDED BY ROSEMARIE NAPLES TO APPROVE MARCH 13, 2010 MEETING MINUTES AS PRESENTED. KORN, COE, LARKIN, NAPLES, DESIMONE; AYE, EDWARDS; ABSTAIN

MOTION BY ROSEMARIE NAPLES SECONDED BY ROB DESIMONE TO APPROVE MARCH 23, 2010 MEETING MINUTES AS PRESENTED. ALL AYE

MOTION BY ROSEMARIE NAPLES SECONDED BY RENEE EDWARDS TO APPROVE MARCH 30, 2010 MEETING MINUTES AS PRESENTED. ALL AYE

MOTION BY ROSEMARIE NAPLES SECONDED BY LORAIN COE TO APPROVE APRIL 12, 2010 MEETING MINUTES AS PRESENTED. KORN, COE, LARKIN, NAPLES; AYE, EDWARDS, DESIMONE; ABSTAIN

Invoices

MOTION BY ROSEMARIE NAPLES SECONDED BY LORAIN COE TO APPROVE INVOICE FROM BETH MONCATA FOR RECORDING SECRETARY SERVICES IN THE AMOUNT OF \$427.50. ALL AYE

Correspondence

Maryjane Malavasi presented correspondence received from the Department of Public Safety informing the town that they have secured federal grant funding to offset increases in the Resident Trooper Programming through the Justice Assistance Program in addition to the \$2,935.05 already promised. This rebate will be reflected as a reduction of the Towns fy 09-10 RST annual costs which will be invoiced in May/June 2010.

M. Malavasi presented correspondence from L. Francis to School Superintendent Susan Viccaro advising her that the crossing guard has been eliminated from the town's budget.

2010-2011 Budget

M. Malavasi reviewed a memo from Kurt Bober explaining manpower reassignment in reference to the Board's question regarding the contracting of catch basin cleaning.

M. Malavasi presented the Board with a copy of an email from Margaret Shugrue Szymanski asking for the reinstatement of the MAT bus budget line.

The following budget changes were made:

1013-117; clerical wages - reduced to zero, due to retirement, this position will not be filled
1020-152; dues & meetings - increase by \$400, due to training for new hire.
2505; reduced to \$131,582 due to employee reductions
2510; reduced to \$10,086 due to employee reductions
2515; reduced to \$147,606 due to employee reductions
2525; reduced to \$489,472 due to employee reductions
2562-252; increase to \$35,000, due to anticipated increases in oil
3013-553; increase to \$45,050, due to anticipated increases in oil
3012; reduced to \$23,600. Cost per basin reduced to \$17.

4031; software training \$2,400, per conversation between F. Korn and H. Hall. Funding for one person to attend training was agreed upon after discussion by board members.
4518-421; discussion on ridership information. Line item remains at zero. Board of Finance will recommend First Selectman to research MAT and RSD13 bus costs for services for the month of July for camp participants.
6700; Durham Activity Center, add \$27,000 for improvement costs
8005; Durham Activity Center, add \$27,000 - transfer from Reserve for improvement costs
8005-776; increase to \$8,000 based on current actual

MOTION BY ROSEMARIE NAPLES SECONDED BY LORAIN COE TO RECOMMEND THE BOARD OF SELECTMEN TAKE TO ANNUAL TOWN BUDGET MEETING A GROSS TOWN BUDGET OF \$5,317,964 LESS STATE AND LOCAL REVENUE \$1,335,848 FOR A NET TOWN BUDGET OF \$3,982,116. ALL AYE

Tax Collector Suspense List

MOTION BY ROSEMARIE NAPLES SECONDED BY RENEE EDWARDS TO ACCEPT THE TAX COLLECTOR SUSPENSE LIST AS PRESENTED FOR A TOTAL OF \$8,049.06; 40 BILLS. ALL AYE

Walking Trail Grant Appropriation - Recreation

A grant was received from the Cuginchaug Valley Education Foundation in the amount of \$750 for a program entitled "Everyone Outside for Health and Environmental Stewardship". The funding will be used to publicize the walking trails in the Durham/Middlefield area. In-kind services will provide the matching funds necessary for the grant.

MOTION BY FRAN KORN SECONDED BY ROB DESIMONE TO TRANSFER \$750 FROM UNDESIGNATED FUND BALANCE TO #5505-345 GRANT PROGRAMS TO APPROPRIATE FUNDS RECEIVED FROM THE COGINCHAUG VALLEY EDUCATION FOUNDATION, INC. ALL AYE

Public Comment

Donia Viola commented on the following:

- Expressed her disappointment with the Board of Finance over the Durham Activity Center suggesting there should be better outreach and consideration and that it should go to referendum.
- Asked the Board to ask RSD#13 for a refund in the amount of \$15,000 for crossing guard services the town has paid over the years.
- Questioned the cost of the Emergency Notification System and RSD#13 cost share.
- Questioned the reduction of the MAT bus; big disservice to town residents who need the bus to get to and from work, children using the bus for summer programs, and residents who need daily transportation.
- Asked the Board to bill RSD#13 for work done on Pickett Lane.

Any other business that comes before the board

M. Malavasi reviewed the Ambulance Building Improvement budget of \$25,000. All improvements of Phase 1 have been completed or are in the works for an estimated actual cost of \$11,623.68 with \$2,700 pending. She asked the Board if the committee could move forward with Phase 2 improvements utilizing the anticipated balance of Phase 1 \$10,600 to complete the following: professional cleaning of surfaces on first floor level, purchase and installation of vehicle exhaust air handler, remounting of antenna removed for flat roof repair, roof flashing repair on front dormer area. It was noted that there may be an additional budget request of \$1,600. M. Malavasi agreed to return to the board if additional funding over the approved \$25,000 was needed.

MOTION BY ROSEMARIE NAPLES SECONDED BY HELEN LARKIN TO GRANT APPROVAL TO MOVE FORWARD WITH PHASE 2 OF THE AMBULANCE BUILDING IMPROVEMENT PROJECT. ALL AYE

The Board discussed the need for printing the budget. It was decided that the budget would not be printed. It will be made available via website, at the Durham Public Library, at the Durham Town Clerk's Office or my calling the Finance Director. A legal notice will be published in addition to the Annual Budget Meeting notice.

MOTION BY ROSEMARIE NAPLES SECONDED BY LORAIN COE TO NOT PRINT FY10-11 BUDGET BUT MAKE IT AVAILABLE VIA THE TOWNS WEBSITE, TOWN CLERK'S OFFICE, AND DURHAM PUBLIC LIBRARY AND TO POST A LEGAL ANNOUNCEMENT IN ADDITION TO THE ANNUAL BUDGET MEETING NOTICE. ALL AYE

Adjournment

MOTION TO ADJOURN AT 8:00 P.M.

Respectfully submitted,

Beth Moncata