

Board of Finance Meeting
6:30 p.m., Tuesday, March 30, 2010
2nd Floor Conference Room, Town Hall

Minutes

Members present: Fran Korn, Loraine Coe, Helen Larkin, Rosemarie Naples, Renee Edwards

Members absent: Rob DeSimone

Others present: Laura Francis, Maryjane Malavasi, Kurt Bober

Call to order

Fran Korn called the meeting to order at 6:30 p.m.

Department of Public Works Budgets

Kurt Bober was present to discuss the following budgets:

3007-Seasonal Wages; \$2,500 proposed Activity Center mowing, Library mowing, providing service to the Tree Warden, brush cutting, installation of new street signs. 250 man hours June - September.

3008-552 Vehicle Maintenance; discussed budgeting for non-routine maintenance expenses. F. Korn asked how many vehicles were necessary to run the department and asked for a 20 year replacement plan, disposal program, and a system put in place to track individual truck repairs.

3012-Catch Basin Cleaning; 1300 basins @19.00 totaling \$24,700 total price which also includes driver, helper, and fuel. F. Korn asked what project the public works employees would be working on if this was contracted out. K. Bober responded guardrail repair; have most parts and pieces in stock.

3014-581 Chipsealing; increases in cost of oil, all bought off of state contract. F. Korn asked if there was a master plan with roads (6 year plan). K. Bober yes, spreadsheet with grid forecasting mileage and expenses.

Culverts; larger size boxed culverts need to be contracted out. Smaller culverts can be done in house.

Highway projects; F. Korn asked if it was possible to put together a 3 year culvert plan (or 10 year) and Highway plan explaining that the department needs to forecast and plan better over the next couple of years. K. Bober responded yes.

Vehicle (Truck) bid information; looking into the purchase of a new truck, 2010 emissions significantly increases the price of the vehicle. Looking into stainless steel bodies, electronic system with ground speed control, \$6,000 plus \$750.00 base unit; can dial in how much material you would like to spread (30% savings) also tracks mileage etc. K. Bober spoke to local towns who stated they have received up to 50% savings on materials.

General

4031-Public Safety Data System

L. Francis discussed correspondence received from Scott Wright questioning the reduction in the software training line. The original request was for \$4,800 for (2) people and was reduced to \$2,400. After discussion it was determined that L. Francis would look into other discretionary funds such as the EMPG Grant or Fire/Ambulance funds.

4032-Town Wide Radio Communications

L. Francis discussed correspondence received from Scott Wright questioning the reduction of 504 Contracted Services. S. Wright indicated that he was complied with the request to hold spending and

did so in this line and will need to expend this amount this year for repairs and maintenance that he did not do and asked that it be restored. After discussion it was determined that M. Malavasi would suggest that S. Wright look into allocating this year's balance of \$8,650.

Approval of Minutes

Tabled

Budget Workshop

M. Malavasi reviewed the following budget changes:

- 1565-204 Information Technology; reduced to \$15,660.
- Total \$41,080.00

- 4025-245 Fire Company Trustees, Water; add \$480.00
- Total \$21,200.00

3007 - Seasonal Wages

- 136; increase by \$1,250.
- Total \$16,250.00

3012 - Catch Basin Cleaning & Repair

- 356 cleaning; increase by \$8,200. Pending request for catch basin cleaning & repair plan.
- Total \$26,200.00

3014 - Chip Sealing

Questioned six year program and if it should go out to seven or eight years. Talked about categorizing roads. It was suggested that K. Bober check with CCM on replacement schedules.

Reserve fund

Reallocations to offset Interest

- #9440, \$14,500
- #9540, \$17,600
- #9640, \$ 6,600

Fund balance

- \$160,000 public works vehicle purchase - entertain lease option

MOTION BY FRAN KORN SECONDED BY LORAIN COE TO TAKE TO PUBLIC HEARING A GROSS TOWN BUDGET OF \$5,316,802 LESS STATE AND LOCAL REVENUE \$1,303,848 FOR A NET TOWN BUDGET OF \$4,012,954, 5.17 MIL RATE. ALL AYE

Budget Hearing April 12, 2010

Next Board of Finance Meeting April 20, 2010

Adjournment

Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Beth Moncata