

*Board of Finance Meeting*  
*6:30 p.m., Tuesday, March 23, 2010*  
*2<sup>nd</sup> Floor Conference Room, Town Hall*

Minutes

Members present: Fran Korn, Loraine Coe, Rob DeSimone, Helen Larkin, Rosemarie Naples, Renee Edwards

Others present: Laura Francis, Maryjane Malavasi, Donia Viola, Chuck Corley

Call to order

Fran Korn called the meeting to order at 6:30 p.m.

Approval of Minutes

MOTION BY ROB DESIMONE SECONDED BY LORAIN COE TO APPROVE MARCH 19' 2010 MEETING MINUTES AS PRESENTED. ALL AYE

APPROVAL OF MARCH 13, 2010 MINUTES TABLED.

General

Laura Francis thanked Board members Renee Edwards and Helen Larkin for attending the tour of Public Works facilities in Killingworth, East Haddam, and Portland. Town Engineer Brian Curtis is working with Kurt Bober on possibilities to the towns' current site. L. Francis urged the Board to fund Reserve Acct #9200 Building Maintenance citing drainage and environmental improvements that need to be done in reference to the storm water permit. She also noted that sign replacement can be pushed out to a five year replacement plan and urged the Board to place the funds in the capital budget instead of the reserve fund.

Budget Workshop

M. Malavasi reviewed the following budget changes since the last meeting:

- 2515-204 Employee Retirement Plan, Consultants; reduced to \$12,000.00  
Total \$149,029.00
- 2520-206 Insurance, LAP; increased to \$84,553.00  
Total \$87,553.00
- 2525-146 Health Benefits, Dental Ins.; decreased to \$16,892
- 2525-148 Health Benefits, Retiree Med & Dental; increased to \$17,153  
Total \$497,978.00
- 5006-597 Parking Lot Lease; increase to \$2,963.00  
Total \$2,963.00
- 5510-254 Durham Activity Center, water; reduce to zero  
Total \$37,652.00

4000 - Emergency Management

EMD Stipend; there was discussion amongst members on the town ordinance which does not provide for a stipend or tax credit for emergency management. R. Edwards suggested the Board look into the State statute going forward to change the ordinance.

- Stipend; reduced to zero  
Total \$5,415.00

**4014 - Animal Control Services**

- 164 - assistant officer salary; reduce to \$1,236.00
- Total \$16,068.00

**4036 - Fire Marshal Wages**

- 111 - Marshal Wage; reduce to \$10,593.
- 113 - Asst Marshal Wage; reduce to \$7,368.
- 131 - Fire Inspector Wage; reduce to \$2,424.
- Total \$20,385.00

**4054 - RST Staff Wages**

As presented \$4,130.00

**4055 - RST Office**

As presented \$46,640.00

**4056 - RST Contract**

As presented \$99,822.00

**4500 - Human Services Coordinator**

As presented \$50,773.00

**5001 - Library Wages**

- 109 Library Director; reduce to \$74,696
- Total \$319,051.00

**5501 - Recreation Department Wages**

As presented \$79,924.00

**3005 - Capital Equipment**

Requested the Finance Director prepare a 15 year plan to include all vehicles and machinery.

**3006 - Highway Department Wages**

As presented \$421,949.00

**3008 - Highway Vehicle Maintenance**

Requested breakdown by vehicle by year.

- 552 repairs; reduce to \$42,000
- 552 repairs; add \$7,000 from 3011-571
- Total \$52,500.00

**3009 - Town Garage Maintenance**

As presented \$12,190.00

**3010 - Public Works**

- 221 training; reduce to \$1,000
- 309 uniforms; reduce to \$5,000
- 361 brook cleaning; reduce to \$2,400
- 556 paint; reduce to \$6,500
- Total \$58,550.00

**3011 - Snow Removal**

- 128 temporary help; reduce to \$8,260
- Total \$135,483.00

**3012 - Catch Basin Cleaning & Repair**

- 356 cleaning; reduce to \$18,000
- Total \$19,500.00

### **3013 - Municipal Vehicle Fuel**

As presented \$42,050.00

### **3014 - Chip Sealing**

- 581 Bituminous concrete; reduce to \$80,000
- 582 Stone products; increase to 31,200.
- 585 Asphalt; reduce to \$84,000.
- Total \$195,200.00

### **3016 - Sweeping**

As presented \$23,000.00

### **Capital**

- 3010-Public Works, sign replacement; \$9,000 over 5 years
- Total capital \$25,650.00

### **Reserve**

- 1566-computer equipment; add \$8,000
- 3010-public works, sign replacement; reduce to zero
- 3010-public works, highway equipment; increase to \$100,000
- 9200-building maintenance; leave at zero
- Total \$288,650.00

### **Local receipts**

- 807 EDC expo; increase to \$3,750.00

### **Public Comments**

Donia Viola commented on the following budget items:

- Not happy that the Board did not take into consideration the CPI and economy right now in reference to the 3.25% payroll increases for non-union employees and asked to reconfigure them.
- MAP Bus; would like this service put back into the budget.
- Everbridge notification system; questioned if the town was paying the RSD13 portion.
- Senior Board account; questioned spending \$37,000 for Activity Center, feels the Board needs to justify this line and recommended a town wide vote.
- Library books and media; feels this line should be reduced.
- Library technology; asked if the Board could be more realistic. F. Korn responded that this was a contracted item.
- Highway vehicles; feels the vehicles should have a 20 year lifetime if properly maintained.

### **Adjournment**

Meeting adjourned at 9:36 p.m.

Respectfully submitted,

Beth Moncata