

Board of Finance Meeting
8:00 a.m., Saturday, March 6, 2010
2nd Floor Conference Room, Town Hall

Minutes

Members present: Fran Korn, Loraine Coe, Renee Edwards, Rob DeSimone, Helen Larkin, and Rosemarie Naples

Others present: Maryjane Malavasi, Chuck Corley

Call to order

Fran Korn called the meeting to order at 8:00 a.m.

Approval of minutes:

MOTION BY RENEE EDWARDS SECONDED BY LORAIN COE TO APPROVE FEBRUARY 20, 2010 MINUTES AS PRESENTED. ALL AYE

MOTION BY ROB DESIMONE SECONDED BY LORAIN COE TO APPROVE FEBRUARY 23, 2010 MINUTES AS PRESENTED. KORN, COE, EDWARDS, DESIMONE, LARKIN; AYE. NAPLES; ABSTAIN

MOTION BY RENEE EDWARDS SECONDED BY ROB DESIMONE TO APPROVE FEBRUARY 27, 2010 MINUTES AS PRESENTED. KORN, COE, EDWARDS, DESIMONE, LARKIN; AYE. NAPLES; ABSTAIN

Budget Workshop

General discussion

RSD13 will be present to discuss their budget at the Board of Finance meeting on Saturday, March 13th. R. DeSimone reviewed a report he prepared which consisted of RSD13's budgets for the past three year's (budget versus actual). A discussion followed concerning questions that the Board would like to address at the meeting.

1010-Office of the First Selectman

Copier discussion; lease versus buying. Requested warranty information.

2500-Elections

As presented \$34,155.00

2520-LAP Insurance

As presented \$85,212.00

2525-Health Benefits

- 105-health insurance; currently negotiating with Aetna & CIGNA
- 145-life insurance; all full time employees, up from 20,000 to \$30,000
- 148-retiree Medicare and 149-Cobra; offsetting revenue

2540-Tree Warden

As presented \$20,075.00

2550-Drug & Alcohol Testing

As presented \$2,000.00

2560-Town Hall Expenses

- 155-service contracts; \$8,914 move to facilities maintenance #2565
- 452-town hall maintenance; adjust to \$1,000. Move \$2,500 for air conditioner to Capital #6700
- Total \$40,900.00

2562-Municipal Heating Fuel

As presented \$26,600.00 (until hear back from RSD13)

2563-Municipal Custodial Services

As presented \$37,913.00

3000-Streetlights

- 251-streetlights; reduce to \$47,000.00
- Total \$47,000.

3005-Captial Equipment Highway Department

Discussion; Need complete listing of equipment, 10 year/15 year replacement schedule, what is States replacement schedule, current lease buyout information.

3007-Seasonal Wages

- 136-seasonal labor; reduce to \$15,000.
- Total \$15,000.00

3008-Highway Vehicle Maintenance

- 522-vehicle repairs; add \$7,000 from #3011-571 Snow Removal vehicle maintenance
- Total \$56,000.
- Requested for detailed current expenditures plus history per vehicle

3009-Town Garage Maintenance

- 451-building maintenance; \$2,500 move to facilities maintenance #2565
- Total \$12,190.00

3010-Public Works

- 361-brook cleaning; why contracted out
- 556-paint; split out; add additional line - contract painting \$5,000, crosswalks \$2,000, requested miles of striping
- 581-concrete; change title to bituminous, add line-curbing
- 588-guard rails; is there a guard rail plan

3011-Snow Removal

- 571-replacement parts \$7,000; move to #3008-Highway Vehicle Maintenance
- 574-sand; how many tons/cost are we purchasing
- 575-salt & calcium; expenses as of 3/6 \$27,200.

3012-Catch Basin Cleaning

- How many bids were received? Details

3013-Municipal Vehicle Fuel

Going out to bid

3014-Chip Sealing

How many tons of bituminous are used and at what rates, what is specific cost to Tilcon in both line items 581 and 582, what roads will be done in fy10-11 and how many miles?

3016-Road Sweeping

Part of six town bid which includes labor

3500-Highway Projects

As presented \$50,000.00

4000-Emergency Management

Discussion - revisit

4003-Emergency Operations Shelter

- 314-generator equipment; \$1,200 move to facilities maintenance #2565
- Total \$2,100.00

4005-Crossing Guard

As presented \$0.00

4015-Animal Control Expense

As presented \$13,550.00

4020-Volunteer Fire Department

- 552-vehicle maintenance; reduce to \$5,000
- Total \$66,975.00

4025-Fire Company Trustees

- 155-service contracts; generator, increase to \$1,200 and move to facilities maintenance #2565
- 451-building maintenance; \$5,000 move to facilities maintenance #2565
- Total \$20,720.00

4030-Volunteer Ambulance Corp

- 452-building maintenance; \$2,000 move to facilities maintenance #2565
- Total \$36,555.00

4031-Public Safety Data System

As presented \$11,005.00

4032-Town Wide Communications

- 253-Telephone; need breakdown
- 504-contracted services; reduce to \$4,000
- Total \$22,531.00

4035-Fire Marshal

As presented \$3,190.00

4040-Valley Shore Communications

As presented \$67,651.00

4045-Fire Pond Fund

As presented \$5,000.00

4057-Fair House Lease

As presented \$2,400.00

4065-Public Safety Committee

As presented \$650.00

4070-Burning Permits

As presented \$1,000.00

4508-Department of Human Services

As presented \$18,532.00

4515-Social Services

As presented \$500.00

4518-Transportation

- 420-red cross; requested ridership numbers
- 421-MAT; \$13,631 eliminate pending justification
- Total \$30,618.00

4555-Durham 60+ Club

As presented \$600.00

4570-Youth Services

As presented \$36,730.00

4599-Durham Senior Citizens Board

- 353-programs; requested listing of programs and costs involved
- As presented \$17,015.00

5002-Library Information Technology

As presented \$36,133.00

5003-Library Building and Grounds

- 452-building maintenance; \$9,000 move to facilities maintenance #2565
- Total \$43,000.00

5004-Library Books & Media

- 371-adult books; increase to \$21,500.00
- 375-adult media; increase to \$9,000.00
- Total \$54,000.00

5005-Library Expenses

- 155-service contracts; \$12,195 move to facilities maintenance #2565
- Total \$9,350.00

5006-Parking Lot Lease

Request Board of Selectmen contact United Churches to discuss lease agreement

5505-Recreation Department Expenses

As presented \$52,790.00

5510-Durham Activity Center

Requested start up expenditures

6030-Farmers Market

As presented \$1,150.00

7500-DMIAAB

- 353-reduce for (1) 40 yard container at full budgeted amount of \$6,000 = Durham % \$3822.00 (M. Malavasi to advise J. Garush)
- Total \$352,453.00

7505-Old Indian Trail Water System

- Water system; reduce to \$3,500.00
- Total \$3,500.00

7510-Household Hazardous Waste Day

As presented \$6,875.00

Meeting adjourned at 12:00 p.m.

Respectfully submitted,

Beth Moncata