

Board of Finance Meeting
6:30 p.m., Tuesday, February 23, 2010
2nd Floor Conference Room, Town Hall

Minutes

Members present: Fran Korn, Loraine Coe, Renee Edwards, Rob DeSimone, Helen Larkin

Members absent: Rosemarie Naples

Others present: Maryjane Malavasi, Harry Hall, Scott Wright, Chuck Corley

Call to order

Fran Korn called the meeting to order at 6:30 p.m.

Budget Hearings

4020-Fire Department

Harry Hall

- 213-physicals: over 40 years of age, annually. Over 30 years of age, bi-annually.
 - 57 current members, OSHA & Pre-employment (required)
 - Middlesex Occupational in March
- 221-training: this years focus is on firefighter safety
 - Classes have to be done by qualified trainers
 - Core rescue class, rapid intervention, HAZMAT
 - Also included are FF1 and FF2 classes at \$650.00 pp
- 401-capital equipment: bunker gear 3,000.pp, hose, RIT packs
- 502-equipment maintenance: recently has trouble with the Hurst tool, meters (oxygen sensors), hose testing (OSHA required testing on hose every 4 years, will be outsourcing some of the testing)
- 552-vehicle maintenance: reduce to \$5,000. H. Hall will make repairs in fy09-10 budget.
- 308-safety products: safety vests, gloves, traffic cones, badges, first aid supplies
- 6520-Reserve Fund Five Year Capital Improvement Plan: 4020-Fire Department
 - Four Door Pick-up; will have the ability to carry all supplies and tow utility trailer or boat.
 - Durham 4; discussion on department request of \$220,000 versus Board of Selectmen recommendation of \$125,000 and the implication of stretching it out over additional years. H. Hall commented that no committee has been formed yet for the replacement. F. Korn asked if the Fire Department could live with recouping the funds on Durham 3 to 2018-2019. H. Hall responded yes.
- 6520 - Reserve Fund Five Year Capital Improvement Plan: 4045-Fire Ponds
 - H. Hall is working with Brian Curtis, Town Engineer on Parmelee Hill Road near the Barn. Should be completed in August or September of this year.

Planning ahead all Scott Air Packs are up to date (upgraded) and will need to plan for replacements (around \$3,000 per pack).

4030-Ambulance Corp

Scott Wright

- 221-training: HAZMAT, scene safety, HIPA, on-line.
- 308-safety products: oxygen, supplies, OSHA supplies, ambulance supplies (noted that S. Wright will revisit this line, feels it can be reduced.
- 452-building maintenance: minor repairs (noted that this line will be moved into the facilities management budget)
- 504-contracted services: 10 hours a week for backup from a medical service organization.

Planning ahead it was noted that the first phase of the ambulance building repairs in the amount of \$25,000 has been expended. There is a balance of \$75,000 and the committee has received two quotes for air handling which they will have the Board of Selectmen request for phase two. There was discussion on a potential partition 28x14 at the rear of the facility to house a second ambulance; Dick McManus is working on this.

Call volume for 2008-2009; 448 incidents and saw 474 patients. There were quite a bit of overlapping calls; 6% of total incidents. F. Korn asked if the department would be able to man a second ambulance. S. Wright responded yes, they would rely on a scramble crew.

3500-Highway Projects

The Board would like the Selectmen to prioritize the projects for review.

Meeting adjourned at 8:21 p.m.

Respectfully submitted:

Beth Moncata