

MEETING MINUTES
EMERGENCY SERVICES FACILITIES COMMITTEE

Date: June 25, 2007

Location: Firehouse Main St. Durham

Time: 7:00 PM

Attendance: H. Hall, F. Behrens, D. Foley, T. Palmieri, R. Parmelee, S. Spooner, D. Milne, S. Levy, W. Wright
Absent: A. Fritts, F. DeFelice, J. McLaughlin,

Motion by T. Palmieri seconded by F. R. Parmelee to approve the agenda and the minutes of the previous meeting was passed unanimously.

D. Milne presented his conceptual representation of a combined DVFC/DVAC facility consisting of 3 additional bays to the north of the existing bays and a 3500 square foot addition to the rear. No breakdown or design basis for the size was provided since this was just conceptual in nature. This led to a discussion of the current status of the parcel as three separate lots. The current status imposes planning and zoning requirements such as side yard setbacks on each property thereby reducing the opportunity presented big one large parcel. The committee voted unanimously (motion by S. Levy Second by W. Wright) to draft a request that the Board of Selectmen begin the process of erasing the intermediate property lines so that the parcel can be designed as one large parcel housing an emergency service complex.

Town storage needs were discussed. The voting machines are not a factor since they must be treated separately by law. The town is currently in the process of addressing document storage needs in ways that significantly reduce the space requirements. Other town storage needs are uncertain but the committee felt that the current DVAC building was certainly of adequate size to accommodate them.

The committee began compiling the proposed uses for each individual building and the major reasons for assigning each entity to that location.

51 Main St. – Emergency Management

2 Offices, Meeting Room a small common area, Document storage, Bulky storage such as cots blankets pillows currently stored at the Durham Fairs EOC. Adjacent to combined facility but performing different functions concurrent with DVFC/DVAC everyday functions. Convenient to EOC in event of activation while providing separate location for media purposes.

37 Main St. – Resident State Trooper and Fire Marshal

Offices, Secure storage, Central visible location with separate access for the public and privacy for sensitive issues.

The second floors of each building were designated as unassigned since the committee felt that the towns demands for these services will only increase and it is prudent and consistent with its charge to provide long term flexibility within the complex. The current facility has served for 30 years and the proposed one should be designed to at least meet that standard.

Expanded Fire House - Combined DVFC/DVAC operations

Additional bays and training facilities with adequate storage for both services. Economically meets needs for common elements such as decon, training and maintenance. Builds on existing facility for cost effectiveness. The committee will refer to the previously developed needs lists to flesh out these advantages.

The committee will continue to develop a presentable summary of its findings at the next meeting.

The meeting was adjourned at 8:10 PM.

The next scheduled meeting is July 9, 2007 7:00 at the Firehouse.

Respectfully submitted,
Dave Foley