

SKATING POND COMMITTEE

2-7-2006 MEETING MINUTES

Attendees: Dave Monroe, Chairman; Marc Andrews; and Simone Howe, Acting Secretary.

Meeting called to order by Dave Monroe @ 7:05 p.m. in the Durham Public Library.

Dave Monroe briefly reviewed previous meeting minutes as outlined by Simone; and attendees voted to approve minutes.

Dave then continued to review some of the activities of previous weeks; and the details of the discussion concerning items pertinent to the Skating Pond Committee, and others, were as follows:

Dave mentioned that actual written guidelines for applying/ disbursing DEP grant funds for the Skating Pond (and for all DEP projects approved/ prescribed within the state of Connecticut, for that matter) have just been made available to him within the last two weeks. Dave made these guidelines available to Committee members for reference.

One of the more salient guidelines pertains to any project budget item of greater than \$10,000: i.e., any item of this dollar amount requires a written contract, for the record, provided by the contractor/ subcontractor. With regard to the Skating Pond proposed/ Durham Board of Selectman previously approved items (refer to historic meeting mins.): this would apply to the proposed Pond site work by Northford Enterprises to repair the skating pond berm, placement of weir, and any other site work, etc.

Dave stated that Ms. Janet Muraca of the town has been assigned to help disburse previously obtained DEP funds for the Skating Pond Committee's proposed—and Durham Board of Selectman approved—activities with respect to the actual site.

CIRMA will be approached to handle proper signage language for the Skating Pond.

Meeting was adjourned at 7:25 p.m. The next meeting is scheduled for Tuesday, March 7th, at 7 p.m. at the Durham Public Library. As always, the public is invited to attend.