

**WATER COMMISSION MEETING MINUTES**  
Thursday, February 21, 2008  
Durham Town Hall, 2nd Floor Conference Room

Call to order: by Chairman Ray Bahr at 7:12 pm

Present: First Selectman Laura Francis, Selectman James McLaughlin, Patricia Crowley, Bill Milardo, John Hogarth (new member), and Durham Center Division customer Shirley Bielefield

Absent: Robert Dynia, Dr. Brad Wilkinson

**APPROVAL OF AGENDA**

Motion to approve the agenda by L. Francis, 2<sup>nd</sup> by R. Bahr. All ayes; Motion carried.

**APPROVAL OF MEETING MINUTES**

Motion to approve meeting minutes of January 17, 2008 by L. Francis, 2<sup>nd</sup> by P. Crowley. All ayes except an abstention by J. Hogarth; Motion carried.

**ELECTION OF OFFICERS**

Nominations: Chairman – R. Bahr

Vice Chairman – L. Francis

Treasurer – P. Crowley

Secretary – B. Milardo

Motion to approve nominations by R. Bahr, 2<sup>nd</sup> by P. Crowley. All ayes; Motion carried.

**DISCUSSION OF DIVERSION PERMIT STATUS**

Bill number 360 is in the Environment Committee. L. Francis received a letter dated 2/20/08 from Denise Ruzicka of CT DEP Inland Water Resources concerning application for a diversion permit.

**DISCUSSION OF LEXINGTON PLACE PUMP STATION**

B. Milardo gave an update concerning recent repairs made at the station and the need for a remedy to the operation of the compressor and booster pumps at Lexington Place and Durham Elderly Housing. Motion to have repairs made at both stations by Water and Waste Equipment by P. Crowley, 2<sup>nd</sup> by L. Francis. All ayes except an abstention by R. Bahr; Motion carried.

**CONCERNS RAISED BY CUSTOMER**

New customer, Shirley Bielefield of Maple Avenue expressed some concern with recent bills and CT Water's customer service responses that she received. Information was provided to Shirley concerning the service base amount, the loan amount and the water use rate included in the invoice. The valve extension located at the curb in front of Shirley's property is set high enough to be hit by a plow. The valve extension will be assessed and lowered if possible.

**STEAP GRANT APPLICATION**

L. Francis indicated that the application has been submitted.

**WATER PROJECT UPDATE – FINANCIAL ACCOUNTING**

Need to confirm that a balance of \$58,876.39 remains in the STEAP water grant.

**WATER COMPANY FINANCIALS**

P. Crowley provided a financial report dated 2/21/08 for review and discussion. The loan payments to the Town are not up to date. The development of a budget and the possibility of rate increase were discussed.

**BILL APPROVALS**

Motion by R. Bahr to approve payment of the Home Depot bill dated 1/29/08 for \$55.27, 2<sup>nd</sup> by L. Francis. All ayes; Motion carried.

Motion by P. Crowley to approve payment of CT Water's bill dated 11/30/07 for \$2,232.68, 2<sup>nd</sup> by L. Francis. All ayes; Motion carried.

Motion by R. Bahr to approve payment of CT Water's bill dated 1/30/08 for \$ 1,238.46, 2<sup>nd</sup> by L. Francis. All ayes; Motion carried.

Discussion regarding the request for a refund of \$6.55 by Durham Main Street, LLC.

MOTION TO ADJOURN AT 8:46 pm by R. Bahr, 2<sup>nd</sup> by B. Milardo. All ayes; Motion carried.