

MEETING MINUTES
EMERGENCY SERVICES FACILITIES COMMITTEE

Date: September 4, 2007

Location: Firehouse Main St. Durham

Time: 7:00 PM

Attendance: H. Hall, F. Behrens, D. Foley, T. Palmieri, R. Parmelee, S. Spooner, D. Milne, S. Levy, F. DeFelice, W. Wright, J. McLaughlin
Absent:

Motion by F. DeFelice seconded by S. Spooner to amend the minutes of the previous meeting as requested by F. DeFelice. The motion failed 4 to 4 with 2 abstentions.

Motion by R. Parmelee seconded by F. Behrens to approve the agenda and the minutes of the previous meeting passed with F. DeFelice opposed.

The chairman noted the presence of Selectwomen R. Primus and M. Boord and asked if there were any suggestions for the committee in preparing its presentation at the public hearing scheduled for 9/10/2007 @ 8:00 PM. It was suggested that the presentation be kept brief, 12-15 minutes, use a Powerpoint format with bullet points and that handouts be available for the public. It was also suggested that the committee be introduced and a description of the process for moving forward be included. Talking points on a final slide were suggested to facilitate productive discussions and public comments. The Selectmen then left to attend a meeting of their own.

The balance of the meeting was occupied with discussion of what points should be highlighted and who should present portions of the report. It was agreed that the format should follow the report, that the chairman would introduce the committee and describe the charge. It was decided that the emergency service representatives should present the current status of their facilities and services. This will be followed with the committee's recommendations and justifications for each building and the site as a whole. Public comment would follow the presentation. The officers of the committee agreed to meet to discuss the number and final format of the slides to be presented though all agreed that they would be direct excerpts from the report. The meeting was adjourned at 7:50 PM.

No further meeting dates were set at this time

Respectfully submitted,
Dave Foley