

Health District Committee Meeting
Minutes of December 6, 2006
Durham Town Hall

Call to Order and attendance:

Selectwoman Maryann P. Boord called the meeting to order at 6:05 pm. In attendance: members Donia Viola, Dede Levy, Karen Buckley-Bates and non-member Pamela Kilbey-Fox of the CT Department of Public Health's Local Health Administration Branch.

Minute Approvals:

Secretary Bill Milardo was not present so it was decided that we would vote on approval of the minutes from the 10/17/06 and 11/16/06 meetings at our next meeting. There was a request to have Secretary Milardo distribute the minutes of the previous meetings electronically.

Review of the Operations Manual for Board of Health Members:

Pamela Kilbey-Fox provided a brief summary of the contents of the document and highlighted for the group the 8 key components of a basic local health program (page 5 of the DRAFT document). These are the components that Durham's health department should be providing today. There was a brief discussion on how this list related to the assessment of needs that D. Levy and Dr. Willett were working on. It was noted that the document that D. Levy was using was to be a tool to help determine what Durham had, has or plans to have in the areas identified in the public health needs assessment. The tool is meant to identify the need, not for D. Levy to try to fill the need. It was noted that this assessment would be an important piece to include in our report as well as, identifying that Durham does not currently have a strategic plan as it pertains to health.

Member Leo Willett arrived at 6:30 pm.

Review of the "virtual" Middletown Area Health District:

P. Kilbey-Fox provided rough data and costs relative to a new "virtual" Middletown Area Health District (Middletown, Middlefield, Durham, Haddam and Cromwell). There is a need to revise the numbers based on final budget submissions from Durham and Haddam and P. Kilbey-Fox will do this for the next meeting. K. Buckley-Bates indicated that at a future meeting the committee should spend some time looking at what criteria will be used to make a recommendation.

Discussion with Jim Monopoli, Director of Health, East Shore Health District:

Health Director Monopoli presented the members with a handout that outlined the present staff and activities of the East Shore Health District. He highlighted that the District has been around since 1974 and currently has a Board of Directors with 8 members. He reviewed and discussed with committee members the listed activities and provided examples of how these activities could take place in Durham. He provided the members with a list of fees currently charged by the district and agreed to provide to the committee the budget document that he is charged with providing to his board for consideration on

the cost benefit analysis if Durham should join the East Shore District. It was agreed that this would be provided for the next meeting.

2007 Meeting dates:

The group set its meeting dates for 2007 as 1/3, 1/17 and 1/24 all at 6 pm at the Town Hall. This was moved by K. Buckley-Bates and seconded by D. Levy.

Selectwoman Boord moved to Adjourn the meeting at 8:04 and this was seconded by K. Buckley-Bates.

Respectfully submitted by Karen Buckley-Bates