

HEALTH DISTRICT COMMITTEE MEETING
MINUTES of NOVEMBER 16, 2006
Durham Town Hall

Call to Order and Attendance

Selectwoman Maryann P. Boord called the meeting to order at 7:36 pm. In attendance: Members Donia Viola and Bill Milardo, non-member Pamela Kilby-Fox of the CT Dept. of Public Health's Local Health Administration Branch, and guest Mary Jane Engle, Health Director of the newly formed Connecticut River Area Health District (CRAHD). Absent members: Dede Levy and Dr. Leo Willett.

Introduction of Mary Jane Engle to the Committee and Presentation by Ms. Engle

CRAHD serves the Towns of Old Saybrook, Clinton and Deep River. The District is temporarily located at the Old Saybrook Town Hall. Staff includes 3 sanitarians, and an office manager, in addition to the Health Director. A fee for service schedule developed by CRAHD was provided to the members.

Ms. Engle discussed various services and programs that are up and running and a few that will be added in the near future. Noteworthy are environmental health services, emergency preparedness, a pandemic flu plan, and reportable disease follow-ups. Web-based tracking of applications, permits and other activities is being utilized and will give the citizenship and contractors an alternate method to paper application.

Member Karen Buckley-Bates arrived at 8:06 pm.

Ms. Engle continued her presentation. She believes the communities served by CRAHD will be empowered through health education. Discussion ensued concerning the fee schedule and the per capita cost to join the District. The use of member Town's office space for meetings is desirable. The District will be using a software program created by Scott Carmody. Links and paid advertisements keep the cost at \$79 per month for the District.

Pamela Kilby-Fox Distributed Packet of Information

Drafts of the following documents need to be reviewed by the committee members:
1. Role and Function of Boards of Health 2. Contract Language for Transition to a Health District. Discussion of funding provided by the CT Department of Public Health to health districts (\$1.66 per capita) versus health departments with part-time health directors (\$.49 per capita).

Progress Reports

Discussion of various cost calculations presented by Ms. Kilby-Fox. Members reported the results of contacts made with various towns, health departments and health districts. Mr. James Monopoli, Health Director of the East Shore Health District will give a presentation at the next meeting. B. Milardo provided a list of fees presently charged by the Durham Health Department. Proposed fees were provided also.

D. Viola provided statistics related to public health related law enforcement. A summary will be presented at the next meeting.

Minutes of 10/17/2006 Meeting

Approval postponed to the next meeting, December 6, 2006.

Public Comments

None

Adjourn

Motion to adjourn made by K. Buckley-Bates; second by D. Viola; vote – all ayes.

Meeting adjourned at 9:45 pm.

Respectfully submitted by William R. Milardo, Jr.