

DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of meeting

April 12, 2005

Meeting called to order at 7:35 PM. Present were Bob Booz, Jane Eriksen, Lynn Johnson, Valerie Kilmartin, Rosemarie Naples, Lynn Stanwood and David Turley. Mark McLaughlin, Anne Mueller, and Mary Ryan were not present.

**I. Public Comments/Communications**

Nothing significant to report

**II. Minutes – February 8, 2005**

Minutes not read

**III. Treasurers' Reports**

**A. Treasurer**

Treasurer not present to give report

**B. Director**

Fuel budget is of some concern, other than this, there are no budget issues.

**IV. Librarians' Reports**

Director's report given. Preparation for the Fast Track program is complete.

Bob Booz moved that we affirm our prior electronic vote to approve the purchase of Fast Track. Lynn Johnson seconded and the motion passed unanimously.

**V. Committee Reports**

**A. PALS**

Book sale is coming up in June. The group discussed the purchase of a license to project movies for public viewing. This opens exciting programming possibilities.

**B. Building Maintenance**

See old business

**VI. Old Business**

**A. Budget 05-06**

Thanks to members of the public for their support at the budget hearing

**B. HVAC**

Proposals update – board discussed possibilities for improving the system – two upgrade proposals were discussed. A more detailed presentation has been requested of one of the proposed vendors

**C. Fast Track approval**

See PALS update

**VII. New Business**

**A. Snow closing policy**

The library board will advise the first selectmen of section 6-17 of the Durham Charter which defines the responsibilities of the library board.

**B. Director's expenditures guidelines**

General guidelines were discussed. Direction was given with regard to the level of permission needed for capital versus media acquisitions.

Meeting adjourned 9:20

Respectfully Submitted

R. David Turley