

DURHAM PUBLIC LIBRARY
MINUTES OF BOARD OF TRUSTEES MEETING
March 13, 2007

The meeting was called to order at 7:35 PM. Present were, Lynn Johnson, Mary Ryan, David Turley, Anne Mueller, Valerie Kilmartin, Robert Booz, Jane Eriksen and Lynn Stanwood. Mark McLaughlin and Rosemarie Naples were absent.

I. Public Comments/Correspondence – Jane Eriksen read a thank you note from Carol Herzig.

II. Minutes – Minutes of the January 9, 2007 and February 13, 2007 Meetings were distributed and read. Bob Booz moved that the minutes of the January 9th meeting be corrected to change LIONS to LION and “Lynn Johnson” under New Business, Other to “David Turley” and accepted as corrected. Anne Mueller seconded. The motion passed unanimously. Bob Booz moved that the February 13th minutes be approved with a correction of the spelling of the word “information” under Treasurer’s Report. Anne Mueller seconded. Jane Eriksen abstained because she was not at the February 13, 2007 meeting. The motion passed unanimously by the other board members in attendance.

III. Financial Reports

A. Treasurer’s Report – Anne Mueller presented the Second Quarter 2006-2007 Treasurer’s Report.

B. Director’s Financial Report – Valerie Kilmartin presented the Director’s written Financial Report for February 2007.

IV. Librarian’s Report – Valerie Kilmartin presented the written February 2007 Library Director’s Report and the February 2007 Children’s Department Report.

V. Committee Reports

A. PALS- nothing new to report

B. Building & Maintenance Committee – In accordance with the recommendation of the Board of Finance, the Board of Trustees requested Valerie Kilmartin to obtain quotes for removal of the existing in use underground oil storage tank and its replacement with an above ground tank with secondary containment. Valerie was further instructed to discuss with contractors the appropriate location of the above ground tank. There was also a general discussion of the location of the tank and its potential impact on the garden plans which have been under planning. Anne Mueller moved that the Board authorize Executive Director to hire Wildwood Lawn Care to do the yearly maintenance at \$75 per session, the spring clean-up at \$350 and the fall clean-up at \$300. Bob Booz seconded. The motion passed unanimously.

VI. Old Business

A. Budget 2007-2008-Valerie Kilmartin reported that she presented the library budget to the Board of Finance and that the Board of Finance did not appear to have a problem with the proposed increase in staff hours.

B. By-Laws – This agenda item was continued until the next meeting.

C. Director’s Evaluation – Lynn Johnson moved that the Board go into Executive Session to discuss personnel issues. Anne Mueller seconded. The motion passed unanimously and the Board entered Executive Session at 8:35 PM. The Board returned from Executive Session at 8:54 PM. David Turley moved that the Board accept the evaluation as discussed during Executive Session. Anne Mueller seconded. The motion passed unanimously.

VII. New Business – none

The Board’s next scheduled meeting will take place on Tuesday, April 10, 2007 at 7:30 PM.

The meeting adjourned at 8:55 PM.

Respectfully submitted,

Mary B. Ryan, Recording Secretary