

DURHAM PUBLIC LIBRARY
MINUTES OF BOARD OF TRUSTEES MEETING
November 14, 2005

The meeting was called to order at 7:30 PM. Present were Jane Eriksen, Valerie Kilmartin, Lynn Johnson, Lynn Stanwood, Mary Ryan, Rosemarie Naples, and David Turley. Anne Mueller, Robert Booz and Mark McLaughlin were absent.

I. Public Comments – Jane Eriksen reported receipt of a letter from Kristen Higgins regarding unruly behavior by teenage library patrons.

II. Minutes – Minutes of the October 11, 2005 Meeting were distributed and read. Lynn Johnson moved that the minutes be accepted with the correction of a typographical misspelling of the word “southwestern”. Jane Eriksen seconded. The motion passed unanimously.

III. Treasurer’s Reports

A. Treasurer’s Report – None presented.

B. Director’s Financial Report – Valerie Kilmartin presented the Director’s Financial Report. She noted that the elevator service company sent notice of a January 2006 service contract price increase despite the fact that earlier in the year they had stated there would be no increase.

IV. Librarian’s Report – Valerie Kilmartin presented the written October 2005 Library Director’s Report and the October 2005 Children’s Department Report. Valerie will follow up regarding the status of the investigation of the hit and run damage to one of the lamp posts.

V. Committee Reports

A. PALS- Jane Eriksen invited Board members to attend the Wednesday, November 16, 2005 PALS meeting to plan for Taste of Durham, which will take place on Saturday, February 4, 2005 at 7:30 PM. The Flamingo Fundraiser has been retired at least for the season.

B. Building & Maintenance Committee- Valerie reported no problems other than the lamppost hit and run incident. The fire department still has not sucked the water out from under the elevator. The new HVAC system in the newest portion of the library has been working well.

VI. Old Business

A. Entry furniture – Board members viewed and discussed seating options for the front breezeway area but no decisions were reached and the matter remains under consideration.

B. Policy review: Records retention – The matter was addressed at the last Board Meeting and inadvertently placed on this meeting’s agenda.

C. Website Project Update – Valerie Kilmartin reported that Susan Whitehead meets with her and Cindy weekly. The first page of the new website and the hyperlinks have been completed.

VII. New Business

A. Holiday lighting ceremony- Board members are to arrive at 2:00 PM on December 3, 2005 with finger food for the public concert scheduled for 2:30 PM. Board members will attend the holiday lighting ceremony in lieu of a December meeting.

The Board’s next scheduled meeting will take place on Tuesday, January 10, 2006 at 7:30 PM.

The meeting adjourned at 8:25 PM.

Respectfully submitted,

Mary B. Ryan, Recording Secretary