

DURHAM PUBLIC LIBRARY
MINUTES OF BOARD OF TRUSTEES MEETING
October 9, 2007

The meeting was called to order at 7:30 PM. Present were Mary Ryan, Anne Mueller, Valerie Kilmartin, Jane Eriksen, Rosemarie Naples, Lynn Stanwood, Lynn Johnson, and David Turley. Robert Booz and Mark McLaughlin were absent.

I. Public Comments/Correspondence – None

II. Minutes – Anne Mueller moved that the Minutes of the September 11, 2007 meeting be approved. Lynn Johnson seconded. The motion passed unanimously.

III. Financial Reports

A. Treasurer's Report – Anne Mueller reported that she deposited memorial donations given in memory of Betty Johnson and Connie Goodwin.

B. Director's Financial Report – Valerie Kilmartin presented the Director's written Financial Report for September 2007.

IV. Librarian's Report – Valerie Kilmartin presented the written September 2007 Library Director's Report and the September 2007 Children's Department Report. Jane reported that she, Valerie, Lynn Johnson, and Lynn Stanwood will be attending the ACLB meeting on Friday, October 12, 2007. Lynn Johnson moved that the Board thank the Youth Services Librarians Melissa Bates and Christine Tkaczyk for developing District 13 summer reading lists as well as the library card campaign to assist Strong School students while their school library was closed in September. Rosemarie Naples seconded. The motion passed unanimously.

V. Committee Reports

A. PALS- Jane reported that in November PALS will begin planning for Taste of Durham.

B. Building & Maintenance Committee –

1. Painting – Valerie Kilmartin met with Andy Goldschneider on October 9, 2007 and they walked around the library building to discuss the additional areas that need painting. Andy indicated that he should be able to also get to those areas this year. Painting is expected to start within a week.

2. Landscaping – David Turley reported that his son Colin has to make more presentations before he can get Boy Scout approval of his library landscaping project. Valerie will confirm the date that Wildwood Landscaping will begin its cleanup of the gardens.

VI. Old Business

A. Three Components of Initiates – Grant proposals – Valerie Kilmartin reported that she presented the three components to PALS, that Rosemarie will be presenting them to the Board of Finance this week, and that First Selectman James McLaughlin was given a general description of the grant proposal. First Selectman McLaughlin signed a \$3,000 grant proposal to be used to convert the History of Durham Houses book prepared by the Middletown Preservation Trust into digital format assuming permission can be obtained.

B. Other – The board reviewed and discussed the proposed revisions to the Confidentiality Policy presented by Valerie Kilmartin. They will be presented for a vote at the next Board meeting.

VII. New Business –

A. Nominating Committee – Jane Eriksen appointed Rosemarie Naples and Lynn Stanwood as the Nominating Committee.

B. Director's Evaluation – Jane Eriksen reviewed with the Board and Valerie that this is the “goals” evaluation year. Valerie is to present her goals at the next meeting and self-evaluation of her progress on those goals at the June 2008 meeting.

The Board's next scheduled meeting will take place on Tuesday, November 13, 2007 at 7:30 PM.
The meeting adjourned at 9:05 PM.

Respectfully submitted,

Mary B. Ryan, Recording Secretary